

**Minutes**  
**Board Meeting of November 20, 2018**

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting in the Auditorium on the first floor of City Hall in Muncie, Indiana.

Board members present were: William Smith, Michael Cline and Joseph Evans.

Department managers and staff present were: Drew Hall, Legal Counsel; Deana Cox, Billing Manager; John Anderson, District Engineer and Megan Huff, Administration Office Manager.

Public: Dick Weigel, HWC Engineering.

**Consideration of Minutes:** Mr. Evans moved to approve the minutes as submitted for the November 7, 2018 meeting. Mr. Cline seconded the motion. The motion was approved (3-0).

**Consideration of Claims:** Mr. Cline moved to approve the Register of Claims for \$1,914,931.35. Mr. Evans seconded the motion. The motion was approved (3-0).

**Old Business:**

None.

**New Business:**

**1. Stormwater Budget for 2019. – Deborah Ervin, Financial Manager.** Mrs. Ervin proposed the Stormwater Budget for 2019. Mr. Cline moved to approve the Stormwater Budget for 2019. Mr. Evans seconded the motion. The motion was approved (3-0).

**2. Revenue Budget for 2019. – Deborah Ervin, Financial Manager.** Mrs. Ervin proposed the Revenue Budget for 2019. Mr. Evans moved to approve the Revenue Budget for 2019. Mr. Cline seconded the motion. The motion was approved (3-0).

**3. Release of Retainage for Bowen Engineering. – Deborah Ervin, Financial Manager.** Mrs. Ervin proposed the Release of Retainage for Bowen Engineering totaling \$1,795,050. She said this is a partial release. Mr. Cline moved to approve the Release of Retainage for Bowen Engineering. Mr. Evans seconded the motion. The motion was approved (3-0).

**4. Amendment to the 2018 Salary Resolution, Resolution 2018-13. – Nikki Grigsby, District Administrator.** Ms. Grigsby proposed Resolution 2018-13, an Amendment to the 2018 Salary Resolution. She said this amendment is in regards to the HSA/HRA/Wellness. Mr. Evans moved to approve Resolution 2018-13, an Amendment to the 2018 Salary Resolution. Mr. Cline seconded the motion. The motion was approved (3-0).

**5. 2019 Salary Resolution, Resolution 2018-14 – Nikki Grigsby, District Administrator.** Ms. Grigsby proposed Resolution 2018-14, the Salary Resolution for 2019. Mr. Cline moved to approve Resolution 2018-14, the Salary Resolution for 2019. Mr. Evans seconded the motion. The motion was approved (3-0).

**6. Holidays for 2019. – Nikki Grigsby, District Administrator.** Ms. Grigsby proposed the MSD Holiday Schedule for 2019. Mr. Evans moved to approve the MSD Holiday Schedule for 2019. Mr. Cline seconded the motion. The motion was approved (3-0).

**7. MSD Board Meeting Schedule for 2019. – Nikki Grigsby, District Administrator.** Ms. Grigsby proposed the MSD Board Meeting Schedule for 2019. Mr. Evans moved to approve the MSD Board Meeting Schedule for 2019. Mr. Cline seconded the motion. The motion was approved (3-0).

**8. Permission to Speak with Property Owners and surrounding area Oliver Drive. – Nikki Grigsby, District Administrator.** Ms. Grigsby proposed to grant permission for the MSD Realtor, ADM Real Estate, to speak with the Property Owners of Oliver Drive as well as the surrounding area. Mr. Cline said this is the area of CSO Basin 027 that we may need for our Long Term Control Plan. He said it is part of our Plan to be compliant with IDEM. Mr. Evans moved to approve Granting Permission for the MSD Realtor to Speak with Property Owners of Oliver Drive as well as the surrounding area. Mr. Cline seconded the motion. The motion was approved (3-0).

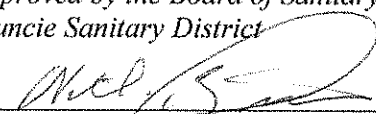
**Public Comments:**

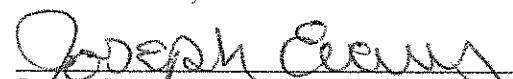
There were no public comments.

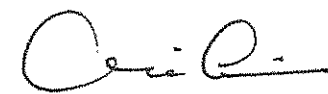
Respectfully Submitted,

  
Megan Huff, Administration Office Manager

*Approved by the Board of Sanitary Commissioners  
Muncie Sanitary District*

  
William Smith, President

  
Joseph Evans, Secretary

  
Michael Cline, P.E., Vice President