

**Minutes  
Board Meeting of April 25, 2018**

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting in the Auditorium on the first floor of City Hall in Muncie, Indiana.

Board members present were: Michael Cline and Joseph Evans.

Department managers and staff present were: Mark McKinney, Legal Counsel; John Anderson, District Engineer; Deborah Ervin, Financial Manager; Deana Cox, Billing Manager and Megan Huff, Administration Office Manager.

Public:

**Consideration of Minutes:** Mr. Evans moved to approve the minutes as submitted for the April 11, 2018 meeting. Mr. Cline seconded the motion. The motion was approved (2-0).

**Consideration of Claims:** Mr. Evans moved to approve the Register of Claims for \$2,252,201.41. Mr. Cline seconded the motion. The motion was approved (2-0).

**Old Business:**

1.


**New Business:**

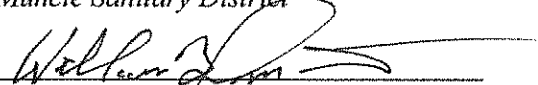
**1. Partial Release of Retainage for the 2016 Bond Projects. – Deborah Ervin, Financial Manager.** Mrs. Ervin said this is a partial release of retainage following UV Substantial Completion. The amount requested is \$250,000 representing 5% of the value of the UV portion of the WPCF Project. She said a total of \$1,422,699 will remain in escrow representing approximately 23% of the value remaining work in the contract. The additional retainage release will not be recommended until other portions of the project reach Substantial Completion. Mr. Evans moved to approve the Partial Release of Retainage for the 2016 Bond Project. Mr. Cline seconded the motion. The motion was approved (2-0).


**Public Comments:**

There were no public comments.

Respectfully Submitted,

  
\_\_\_\_\_  
Megan Huff, Administration Office Manager  
Approved by the Board of Sanitary Commissioners  
Muncie Sanitary District

  
\_\_\_\_\_  
William Smith, President

  
\_\_\_\_\_  
Joseph Evans, Secretary



\_\_\_\_\_  
Michael Cline, P.E., Vice President