

Minutes

Board Meeting of September 25, 2019

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting in the Auditorium on the first floor of City Hall in Muncie, Indiana.

Board members present were: William Smith, Michael Cline and Joseph Evans.

Department managers and staff present were: Mark McKinney, Legal Counsel; Deana Cox, Financial/Billing Manager; Phil Reagon, Sanitation Superintendent; John Anderson, District Engineer and Megan Huff, Administration Office Manager.

Public: Zane Bishop, 1301 N Jefferson and Mary Stilts, 712 S Burlington Drive.

Consideration of Minutes: Mr. Evans moved to approve the minutes as submitted for the September 11, 2019 meeting. Mr. Cline seconded the motion. The motion was approved (3-0).

Consideration of Claims: Mr. Cline moved to approve the Register of Claims for \$1,195,019.96. Mr. Evans seconded the motion. The motion was approved (3-0).

Old Business:

None.

New Business:

- 1. Resolution 2019-16, a Resolution to Transfer Funds within the Muncie Sanitary District. – Deana Cox, Financial Manager.** Mrs. Cox said this Resolution is regarding the transfer of \$784,698.59 from account 690-89-444857 to accounts 617-89-438011 and 617-89-444197. Mr. Cline said we had to purchase the Jackson Street building and the land at the new Sanitation site prior to the BAN selling. He said we had to use money we had in our budgets until the funds from the BAN cleared, so now we are just moving that money back into the appropriate account. Mr. Evans moved to approve Resolution 2019-16, a Resolution to Transfer Funds within the Muncie Sanitary District. Mr. Cline seconded the motion. The motion was approved (3-0).
- 2. Resolution 2019-17, a Resolution to Amend the Salary Resolution for 2019. – Deana Cox, Financial Manager.** Mrs. Cox said this Resolution is in regards to the Sewer Maintenance department adding a Construction Manager and Crewmember as new positions for the District. Mr. Smith said in the past we had a construction crew in our Sewer Maintenance department, but some of the project proved to be more extensive than anticipated. He said we dissolved the Construction crew last year, but now the need for it has returned for manholes and other minor things. Mr. Smith said this can save us money from having the work bided or quoted out for minor projects. He said employees from our Departments will have the chance to apply for these jobs if they have the experience. Mr. Evans moved to approve Resolution 2019-17, a Resolution to Amend the Salary Resolution for 2019. Mr. Cline seconded the motion. The motion was approved (3-0).
- 3. Quote Opening for MSD Project – Hollywood Avenue Storm Sewer. – John Anderson, District Engineer.** Mr. Anderson said there are some drainage issues in this area along Hollywood Avenue between Justamere and Riggins Road on the north side of town. He said this project is to put in new inlets to catch the water and take it directly to county drain. Mr. Anderson said one quote was received from JG Case Construction. The quote amount was \$79,440.00. He asked that the quote be taken under consideration for the approval pending legal review. Mr. Evans asked how long the

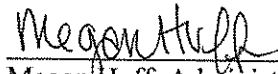
quotes were out. Mr. Anderson said about a week and a half. He said they were mailed out at the beginning of last week and the State statute says at least 7 days. Mr. Anderson said he sent out request to all five current contractors on our list. He said this list is compiled in January of all who apply, but anyone can be added throughout the year if the paperwork is completed. Mr. Cline moved to approve the Quote Opening for MSD Project Hollywood Avenue Storm Sewer. Mr. Evans seconded the motion. The motion was approved (3-0).

4. **Change Order 1; Project 45L-19, W 5th Street. – John Anderson, District Engineer.** Mr. Anderson said this change order is in reference to a lateral project resulting in a loss of service. He said part A was what we knew needed replaced of the original scope of work call for once the pipe was exposed, a video inspection determined the extent of Part B which was the section we were not sure needed replaced. He said Part B called for up to 42 feet of 4 inch vcp pipe to be replaced with 4 inch pvc pipe. The video inspection determined that there was 0 feet of Part B that needed to be replaced. Part B is deducted in its entirety. The deduction to the contract price is \$3,500.00. Mr. Smith said he has never heard of a change order deduction, but he is glad to hear we are saving money. Mr. Cline moved to approve Change Order 1; Project 45L-19, W 5th Street. Mr. Evans seconded the motion. The motion was approved (3-0).

Public Comments:

Zane Bishop, 1301 N Jefferson, asked if there had been any decisions made regarding the toters blocking the sidewalk and bike lane area. Mr. Smith said that we are still looking into methods of decreasing the inconvenience of this for bikers and pedestrians. Mr. Bishop mentioned moving all toters for pick up to the nearing cross street. He said there are codes that prevent from legally blocking a bike lane as well as ADA compliance codes. Mr. Reagon said in the past that had caused issues by blocking traffic. Mr. Smith said we will continue looking into this as well as have our attorney do some research from all perspectives and what we are legally able to do to solve this problem.

Respectfully Submitted,

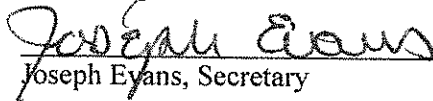


Megan Huff, Administration Office Manager


*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*



William Smith, President



Joseph Eyans, Secretary



Michael Cline, P.E., Vice President