

Minutes

Board Meeting of December 20, 2019

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting in the Auditorium on the first floor of City Hall in Muncie, Indiana.

Board members present were: William Smith and Michael Cline.

Department managers and staff present were: Mark McKinney, Legal Counsel; Deana Cox, Financial/Billing Manager; Phil Reagon, Sanitation Superintendent; John Anderson, District Engineer; Harvey Wright, Sewer Maintenance Superintendent; Jason Donati, Stormwater/Recycling Educator and Megan Huff, Administration Office Manager.

Public:

Consideration of Minutes: Mr. Cline moved to approve the minutes as submitted for the December 4, 2019 meeting. Mr. Smith seconded the motion. The motion was approved (2-0).

Consideration of Claims: Mr. Cline moved to approve the Register of Claims for \$1,808,744.73. Mr. Smith seconded the motion. The motion was approved (2-0).

Old Business:

None.

New Business:

Resolution 2019-21, Salary Amendment for 2020. - Megan Huff, Office Manager. Mrs. Huff presented Resolution 2019-21, a Salary Amendment for 2020. She said the Resolution was in regards to the addition of ranges to various job titles and a job title change in verbiage. Mr. Smith said this does not necessarily represent raises, but just putting salary ranges into place to give that option. He said he would like to have a professional in this field come in next year and assess all of the job position's wages and put ranges in place. Mr. Cline moved to approve Resolution 2019-21, Salary Amendment for 2020. Mr. Smith seconded the motion. The motion was approved (2-0).

Resolution 2019-22, Resolution to Transfer Real Estate to Delaware Advancement Corporation. - Megan Huff, Office Manager. Mrs. Huff presented Resolution 2019-22, a Resolution to Transfer Real Estate to Delaware Advancement Corporation. She said this is a strip of property that we are transferring ownership to DAC in reference to the Riverfront Project. Mr. Cline asked if Mr. Weigel with Public Works wanted to explain this transfer in detail. Mr. Weigel said this 5ft wide by about 60ft long strip will be used for the future Riverfront Project. He said DAC already owns some property near there so this will just add to their available land. Mr. Cline moved to approve Resolution 2019-22, Resolution to Transfer Real Estate to Delaware Advancement Corporation. Mr. Smith seconded the motion. The motion was approved (2-0).

Authorization for William B. Smith, Acting District Administrator, to Approve & Sign Easements Regarding the Trail Plaza Project. - Dick Weigel, HWC Engineering. Mr. Smith said this was a late addition to today's agenda. Mr. McKinney said it is his understanding that the Board would like to grant the easements upon finalization of the actual language in the agreement once it is in our hands. Mr. Weigel said the City is looking to build a Riverwalk 'Plaza' in the area of Liberty and Gilbert. He said the Sanitary District owns most of the property near that corner so there are two parts to this process. The first step is to grant an easement to the City to construct the plaza there. The second is that the Sanitary

District has the ability to access their infrastructure and will not be required to put pavers back, but to only bring the ground back up to grade. Mr. Weigel said in order to service the development that is on the DAC property, AEP needs an easement that is partially on the DAC property and partially on MSD property. He said this was needed to get service to the new development property. Mr. Cline moved to approve Authorization for William B. Smith, Acting District Administrator, to Approve & Sign Easements Regarding the Trail Plaza Project. Mr. Smith seconded the motion. The motion was approved (2-0).

Change Order No. 1, Project 65ST-19, 1410 E McGalliard Rd. – Gary Rednour. Mr. Rednour said he was filling in for Mr. Anderson today. He said they were installing an inlet when a portion of the curb and sidewalk were removed. He said this exposed a portion of the casting of Structure NE 82-S81 which upon further inspection was damaged. He said we provided a new casting and lid for the structure in addition to replacing the section of curb and sidewalk. Mr. Rednour said the change order was \$800. Mr. Cline asked if he knew the bid amount. Mr. Rednour said offhand he did not know that original amount. Mr. Smith said he did get an email, but does not remember that original quote. Mr. Cline moved to approve Change Order 1, Project 65ST-19, 1401 E McGalliard Rd. Mr. Smith seconded the motion. The motion was approved (2-0). Mr. Smith asked Mr. Rednour how long he's been with the District. Mr. Rednour said 41 years. Mr. Smith said Gary is a great employee who promptly responds to Stormwater flooding and drainage issues among many other duties. He thanked him for his service.

Public Comments:

Judith Hill, 917 N Blaine Street, Muncie IN, said she is a long time homeowner and resident of Muncie. She said not long ago she attended a Board meeting where she came away with the understanding that MSD was facing challenging projects such as separating Stormwater drainage and sewers as well as recertifying the levee. Ms. Hill asked if these were two separate projects or are they related in some way that may be not so apparent. She asked how long the current Board members would remain in office or if a change of a new Administration would appoint a new Board. Ms. Hill also said 2 years ago she was approached by an ADM Realtor about selling her property, but the asking price was too low. She asked if she did wish to sell one or two of her Whitely properties what should she do? Mr. Smith said he would answer the last question first – MSD is no longer interested in buying properties in Whitely. Mr. Cline said the two projects mentioned are both active projects, but completely different from one another. He said FEMA/Army Corps are related with the levee recertification and IDEM/EPA is related with the Sewer Separation or Long Term Control Plan. He said it is a coincidence that they both fell in the Whitely neighborhood at the same time. Mr. Cline said the current Board members years are staggered. He said there are no new appointments for this year. Ms. Hill asked who appoints the Board. Mr. Smith said the Mayor will appoint new members.

Kimberly Ferguson, 1806 N Petty, said she had a follow up question to the previous citizen's comments. She asked how many hours the Board thinks they spend on MSD business per month. Mr. Smith said as the Board President not District Administrator he may spend 25 hours a week. Mr. Cline said he truly does spend a lot of time on MSD related issues so his may be closer to 50 hours a week. Mr. Smith said he has been on the MSD Board for 20 years combined. He said at one point during a previous term he decided to lower the Board's salary from \$25,000 to \$15,000 because they were not spending much time on MSD activities like they are now. Mr. Smith said back then there were not half as many projects and he did not feel it was fair for them to make Mrs. Ferguson asked if it was part of the state statute to have an Engineer on the Board. Mr. Smith said if there is a City Engineer than he shall be on the Board, but at this time there is no City Engineer. He said at one time Mr. Cline was the City Engineer and sat on the Board. Mr. Smith said there have been times that there was no Engineer on the Board. Mrs. Ferguson said versus standing on standard Board that may require up to 10 hours a month, every Board member spends 100 plus hours on the MSD Board. Mr. Smith said he was not going to attest that every Board member spends that much, but he can say he does as well as Mr. Cline. He said the third Board member

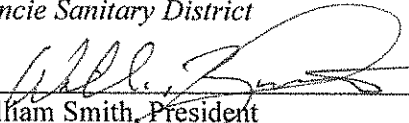
is not here today, but his background is construction and he is sure he spends at least 10 hours a week helping with the Construction projects.

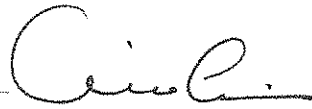
There were no further comments.


Respectfully Submitted,


Megan Huff, Administration Office Manager

*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*


William Smith, President


Michael Cline, P.E., Vice President


Joseph Evans, Secretary