

Board Minutes for the Board of Sanitary Commissioners Meeting of August 12, 2020

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting in the Muncie City Hall Auditorium.

Board members present; William Smith, Board President; Mike Cline, Board Vice President; Joseph Evans, Board Secretary; Brian Stephens-Hotopp, Board Member and Stephen Brand, Board Member.

Department managers and staff present; Mark McKinney, Legal Counsel; Deana Cox, Financial/Billing Manager; Jason Donati, Stormwater/Recycling Educator; Tammy Branson, Sanitation Office Manager; Phil Reagon, Sanitation Superintendent; John Barlow, WPCF Superintendent; Tim Stover, IT Administrator; John Anderson, District Engineer; Harvey Wright, Sewer Maintenance Superintendent; Tamelia Moore, Working Foreman/Account Specialist and Megan Huff, Sewer Maintenance Secretary.

Public: Muncie Mayor, Dan Ridenour.

Consideration of Minutes: Mr. Stephens-Hotopp moved to approve the minutes as submitted for the July 29, 2020 meeting. Mr. Cline seconded the motion. The motion was approved (5-0).

Consideration of Claims: Mr. Stephens-Hotopp moved to approve the Register of Claims for \$732,454.68. Mr. Brand seconded the motion. The motion was approved (5-0). Mr. Brand said he believes the process we have adopted of now receiving the claims in advance has been very helpful. He said the claims are now accessible on our website for the public to view.

Old Business:

None.

New Business:

1. Memorandum of Understanding between Muncie Sanitary District (MSD) and Delaware Advancement Corporation (DAC) regarding the Riverside-Jackson Trail. - William Smith, District Administrator. Mr. Stephens-Hotopp said the project is a through DAC and there are several different components that have gotten added to the project since it began. He said some of these components include stormwater projects, as well as additional sidewalk improvements. Mr. Stephens-Hotopp said this document is just an understanding between DAC and the District that we will be providing reimbursements for the costs of stormwater improvements estimated at \$100,000. Mr. Brand said this is a situation where DAC was going to put in a trail and there was some preexisting flooding in the area, so the District has stepped up to help fund the project. Mr. Smith said yes that is correct. Mr. Brand said he really knew that answer, but he wanted to help clarify for the public. He asked Mr. McKinney if he should vote on this item because he is the immediate past DAC Chair. Mr. McKinney asked Mr. Brand if he voted on the DAC Board for this item when it was presented. Mr. Brand said yes. Mr. McKinney said he would abstain from voting on MSD's behalf then. Mr. Evans moved to approve the Memorandum of Understanding

between Muncie Sanitary District (MSD) and Delaware Advancement Corporation (DAC) regarding the Riverside-Jackson Trail. Mr. Stephens-Hotopp seconded the motion. The motion was approved (4-0). Mr. Brand abstained due to being a past member of the DAC Board.

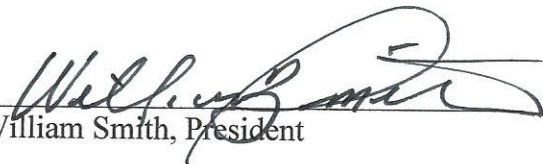
Public Comments:

Mayor Dan Ridenour asked the MSD Board if there was a plan in place for the residents of the City that would be unable to pay their sewage bill due to COVID related financial crisis. He said he has had brief conversations with Sewage Billing employees on how shut-offs are handled, but he wants to make sure MSD has a plan in place to make payment arrangements with these people that may need extra help. He said his office is receiving calls regarding this possibility. Mr. Smith said thank you for the question and yes, we do have a plan in place. He said we will work with anyone that comes in, or calls, to set up a payment arrangement plan and we will make that clear. Mayor Ridenour said there will be some people under major financial stress after that August 14th date and thanked the Board for their time. Mr. Brand said he believes from what he has witnessed so far is that the District has always been fair on payment plans with residents that request payment plans.


Respectfully Submitted,

Megan Huff, Sewer Maintenance Secretary.

*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*



William Smith, President



Michael Cline, P.E., Vice President

Joseph Evans, Secretary



Brian Stephens-Hotopp, Board Member



Stephen Brand, Board Member