

Board Minutes for the Board of Sanitary Commissioners Meeting of April 7, 2021

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting.

Board members present; Stephen Brand, Board President; Joseph Evans, Board Secretary; Tonya Brothers-Bridge, Board Member and David Smith, Board Member.

Excused absence: Brian Stephens-Hotopp, Board Vice President

Department managers and staff present; Mark McKinney, Legal Counsel; John Barlow, District Administrator; Deana Cox, Financial/Billing Manager; John Anderson, District Engineer; Harvey Wright, Sewer Maintenance Superintendent; Thom Noble, Sewer Maintenance Working Foreman; Phil Reagon, Sanitation Superintendent; Jason Donati, Recycling/Stormwater Educator and Megan Huff, Executive Office Manager.

Public present: No members from the public signed in on the attendance sheet.

Consideration of Minutes: Mrs. Brothers-Bridge moved to approve the minutes as submitted for the March 24, 2021 meeting. Mr. Evans seconded the motion. The motion was approved (4-0).

Consideration of Claims: Mr. Brand said the total proposed claim amount is \$424,713.95. He said the claims were sent out in advance to the Board and there were some comments. Mrs. Brothers-Bridge said the Humana Insurance claim for \$14,267.36 was for retiree insurance. She said the amount caught her attention, but she learned that this is the normal claim amount for this monthly item. Mrs. Brothers-Bridge said there are two large claims to East Central Recycling for \$38,840 and \$33,822. She said that is for our disposal and recycling services, but again that is a normal reoccurring charge. Mrs. Brothers-Bridge said our IT vendor has a charge going to each department and that is again normal. She said we have officially ended our contract with Sondhi Solutions and have begun with our new vendor. There may be some lingering charges from Sondhi, but those should be finished soon. Mrs. Brothers-Bridge said we have a charge of \$44,151 to Jack Doheny Company for two portable inspection cameras and some minor repairs to our camera trucks. She said there is a claim for Yarberry Landscaping & Excavating, we had a contracted emergency project with a change order we will be hearing about from John Anderson later in the meeting of \$16,200 was the contract price minus the 10% and now an emergency change order that was negotiated onsite for \$12,915. Mrs. Brothers-Bridge said there is a claim from Flatland Resources for a project we had them do on MLK Blvd totaling \$6,467.38. Mr. Brand said we purchased a mosquito control product, and we will be spraying in late May or early June to help control the mosquito population. He said there is also a charge under Vehicles where we paid off a Peterson Freightliner \$94,054. Mr. Brand said it is great to have that debt out from under us. There were no further questions. Mrs. Brothers-Bridge moved to approve the proposed claims totaling \$424,713.95. Mr. Smith seconded the motion. The motion was approved (4-0).

Old Business:

1. Professional Services Contract between MSD and VS Engineering for Bridge Work. – John Barlow, District Administrator. Mr. Barlow said at our March 10th meeting Mr. Stephens-Hotopp presented this contract to the Board for consideration. He said the contract was for professional services to put permitting in place for the demolition of the existing bridge that carries the Cardinal Greenway over the river near McCulloch Park. Mr. Barlow said the possibility is that we will demolish the current bridge and repurpose the trestle bridge adjacent to it for the Greenway carry over. He said there will need to be structural evaluations completed on the trestle bridge prior though. The contract amount was set at up to \$117,500 and the Board voted to consider this contract at the March 7th meeting, so he is asking

today that the contract is approved and signed. Mr. Evans asked if this would help our levee stay in place longer to have these services completed. Mr. Barlow said yes, but even more than the levee it is also going to help the hydraulic scour under the bridge and the sewer pipes that go under the riverbed. He said if they are undermined, it could cause a very large problem that would affect shoreline and the levee as well. Mr. Brand said to put it in layman's terms the Greenway Bridge currently has two concrete pylons, and the old trestle bridge has one, so it is less obstruction for the River and less chance for log jams. Mr. Barlow said that is correct. He said they would be looking for the permitting to demolish, check the structural evaluation and put together the specs for the Greenway to pass over the trestle bridge. Mrs. Brothers-Bridge moved to approve the Professional Services Contract between MSD and VS Engineering for Bridge Work. Mr. Smith seconded the motion. The motion was approved (4-0).

2. 2021 Bond Update – Stephen Brand, Board President. Mr. Brand said Mr. Stephens-Hotopp spoke about the Bond at the last meeting, but he wants to share a current update. He said as of yesterday all wire transfers were confirmed so the Bonds are secured. Mr. Brand said some of the highlights were that we secured \$87,240,000 worth of revenue bonds and the combined yield is 2.0843%. There will be a debt service savings of \$1.3 million based on the present value savings where the old Bonds had an interest rate ranging from 2.85-3.75%. Some bonds were purchased by First Merchants Bank and the MSD put forth 6 million dollars of its own money to pay down the Bond and this was all done without raising any rates for the community.

District Administrator Update. – John Barlow. Mr. Barlow said for the intersection at Batavia and Memorial has been closed due to a sewer manhole issue. He said it is a large excavation taking place where we had to restrict traffic flow. Mr. Barlow said there is a 3-week approximation on that project right now. He said as we move forward, we will keep the public updated. Mr. Barlow said he has been in contact with the East Central Neighborhood Association regarding CSO28 down Washington Street. He said we wanted to assure that construction, as phased right now, will not be infringing on the Washington Street Festival of 2021. Mr. Barlow said he has spoken with Councilperson, Anitra Davis and head of the Neighborhood Association, Kim Miller, and will continue doing so on an as needed basis. Mr. Barlow said the GIS Department at the County is doing an update to their Aerial Imagery which is great for MSD's mapping so we will be assisting them financially with this. He said there is a contract for this, and it is less than \$10,000 which covers 2 years' worth of imagery.

New Business:

1. Change Order for Project 11L-21. – John Anderson, District Engineer. Mr. Anderson said this project original began on March 12th as 232 N Monroe was without service. He said the job was opened on site so we were able to get the work done as soon as we could, and this was approved as an emergency project by the Board at the last meeting. Mr. Anderson said during the construction unforeseen circumstances came about where the groundwater was higher than the existing sanitary sewer main which caused a lot of backfill under the road to fall into the ditch where the contractor was working. He said to complete this project it required more manpower, supplies, equipment, materials, and that ultimately caused a change order to the contract. Mr. Anderson said the total change order amount was \$12,915. Mrs. Brothers-Bridge said she is glad we have the provisions to make these emergency calls on-site. She asked if Mr. Anderson was there. He said he was not there, but his Administrative Manager was there. Mrs. Brothers-Bridge said she was glad we had a member of management to help oversee those calls. Mr. Smith moved to approve the Change Order for Project 11L-21. Mrs. Brothers-Bridge seconded the motion. The motion was approved (4-0).

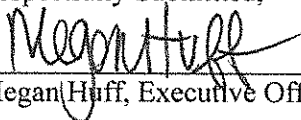
2. Bid Opening for 2021 On-Call Paving. – John Anderson, District Engineer. Mr. Anderson said the MSD's in-house construction crew does a lot of work especially on these 'emergency' projects, but this bid was to have a contractor come in behind our crews to restore the asphalt as needed during these MSD projects. He said we did not receive any bids for this call out. Mr. Anderson said he will get with Mr. Stephens-Hotopp when he returns from vacation to see what he would like to do from here. Mr. Brand asked if this went out as a general bid. Mr. Anderson said it was advertised in the Star Press per State Statute. He said only one contractor picked up a bid packet, but did not respond with a bid submittal. There were no further questions.

Additional Board Topics: Mrs. Brothers-Bridge said she wanted to make sure the Board was aware that we have seen a decrease in past due amounts for Sewage Billing. She said Mrs. Cox and her office has been doing a great job to work with customers and get their accounts caught up. Mrs. Brothers-Bridge said thank you to Mrs. Cox and her department for that success. There were no further comments.

Public Comments: There were no public comments.

Adjourn: Mr. Brand said the next Board meeting will take place on April 21, 2021. Mrs. Brothers-Bridge moved to adjourn the meeting. The motion was approved (4-0).

Respectfully Submitted,



Megan Huff, Executive Office Manager

*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*

Stephen Brand, President



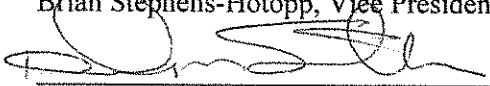
Joseph Evans, Secretary



Tonya Brothers-Bridge, Board Member

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Brian Stephens-Hotopp, Vice President



David Smith, Board Member