

Board Minutes for the Board of Sanitary Commissioners Meeting of February 23, 2022

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting.

Board members present; Stephen Brand, Board President; Tonya Brothers-Bridge, Board Vice President; Adam Leach, Secretary and David Smith, Board Member. Excused absences: none.

Department managers and staff present; John Barlow, District Administrator; Phil Reagon, Sanitation Superintendent; Rick Conrad, BWQ Director; Drew Holloway, BWQ; Sam Gradle, BWQ; Jason Donati, Recycling/Stormwater Educator; Deana Cox, Financial Manager; Harvey Wright, Sewer Maintenance Superintendent; Thom Noble, Sewer Maintenance Assistant Superintendent; Tim Stover, IT Administrator and John Anderson, District Engineer

Public present: none signed in.

Consideration of Minutes: Mrs. Brothers-Bridge moved to approve the Board Meeting Minutes as submitted for the meeting of February 9, 2022. Mr. Leach seconded the motion. The motion was approved (4-0).

Consideration of Claims: Mrs. Brothers-Bridge said she had some claims that she would like to clarify. She said there were claims for normal disposal services for various payments made to ECR and Randolph Farms totaling \$92,134.26. Mrs. Brothers-Bridge said we paid JG Case Construction \$97,471.26 for work done on Fuson Road. She said there were some claims for work done by Engineering firms, including Wessler Engineering in the amount of \$7,174.43, American Structurepoint in the amount of \$4,230.00 and Commonwealth Engineers in the amount of \$583.02. The claims were for stormwater professional services. Mrs. Brothers-Bridge said we are paying BBC Pump and Equipment Company in the amount of \$14,198.62 for parts and rebuilding our sewage pump. She said we paid Greeley and Hansen in the amount of \$36,050.39 for work done on Walnut Street and an additional \$6,118.02 for work done on Walnut Street again. Mrs. Brothers-Bridge said we paid Christopher Burke Engineering in the amount of \$6,599.50 for work done on the South Levee as well as an additional \$12,360.25 for the Tie-Back on the South Levee. She said we paid Bowen Engineering \$1,567,011.60 for our 2021 Bond Projects. Mrs. Brothers-Bridge said we paid HNTB Corporation in the amount of \$57,552.89 for some work on 2019 Bond Projects and an additional \$56,838.38 for 2019 Bond Projects. Mr. Leach said Bowen Engineering is ending on their work at the Sanitation Building, but we still have a significant contract amount with them remaining. He said their total contract amount is \$24,963,440.00 \$8,696,440.00 up to this point. Mr. Leach made a motion to approve the proposed claims totaling \$3,090,684.48. Mr. Smith seconded the motion. The motion was approved (4-0).

Old Business: none.

District Administrator Update – John Barlow. Mr. Barlow said there was recently a complaint that came in from a trailer park on South Madison. He said the property has had some drainage issues for many years, but we investigated it again last week. Mr. Barlow said we were able to clear some debris and then noticed a 5-foot drop in one of our structures. He said the citizen knows we did work to the drain, and we have more to do in the future. Mr. Barlow said the Drumm Addition is still in the process as we have some plans that are not yet completed. He said we had to reach out to the County because the Drumm Addition is in the District, but not within the City limits so we have asked if they are interested in helping with the road restoration while we are out in the area. Mr. Barlow said we have done the surveying at the New Horizon Church except for one manhole at 19th & Mock. He said the manhole is damaged and due the weather we have not been able to do a repair or survey it. Once the manhole is repaired and surveyed, we will have our plans finalized and do another update. Mr. Barlow said a JG Case claim was mentioned earlier and that was for the CanPack project on Fuson Road. He said Doug McClellan, one of our inspectors, gave an update this morning and it sounds like we are about 50% done with that project so far. Mr. Barlow said he had a team's meeting regarding the Long-Term

Control Plan, and it seems like we are getting close to a resolution. He said the financial capability analysis looks like it will not have to change. Mr. Barlow said our staff is working the best they can to get relief in drainage areas or construction. He said we make sure to be in safety gear and lights, yet we are still having some instances where drivers are not giving much space between themselves and workers or going by at a high rate of speed. Mrs. Brothers-Bridge said that is an important message to give to the public so our staff can go home safely. She asked what kind of weather we will need and for how long to get the drainage issue at the church resolved. Mr. Barlow said we just need some dry weather because replacing the casting in the manhole cover is a project within itself. He said we cannot even get the manhole cover off now with the current weather. Mr. Brand asked if we know how the manhole was damaged. Mr. Barlow said he is not sure but probably from old age and settling.

Department Head Update – Jason Ingram, WPCF Superintendent. Mr. Ingram said the phosphorus testing is done and the dosing set points have been set. He said as of December 1, 2021, the Muncie Water Pollution Control Facility is in full compliance with IDEM. Mr. Ingram said the concrete work at the Plant consists of patching, caulking and waterproof coating has recently been completed on the exterior of the tunnel. He said the interior work in the tunnel is in progress right now which includes concrete patching and crack injection. Mr. Ingram said this concrete work that is being done is to repair concrete from the late 1930s that is deteriorating. He said for the past six months the wastewater plant has been able to push more flow through the plant with the help from the Primary Clarifier Diversion Structure that was constructed between 2020 and 2021. The plant has an average flow of 15 MGD to 19 MGD. Mr. Ingram said we are permitted at 24 MGD with a peak of 27 MGD and in the past when a precipitation/rain event occurred, the plant was able to take flows up to 32 MGD. He said with the Primary Clarifier Diversion Structure, the flow through the plant has increased up to 38 MGD and with that increase of flow through the plant, along with the wetlands at the plant we have decrease the amount of CSO events that happen at the plant. Mr. Ingram said we can only achieve this increase flow up to 38 MGD if all processes and equipment are in service and working at the plant. He said the new RAS pumps will be delivered in March 2022. He said as soon as the pumps are delivered, we will begin the removal of the old RAS Pumps and installation of the new RAS Pumps with help from Bowen. The current RAS pumps were installed in 1983. Mr. Ingram said the Maintenance Manager at Muncie Water Pollution Control has retired after 38 years of service at the wastewater plant. He said Rex will be greatly missed along with all his experience and knowledge. Mr. Ingram said he is proud to announce that Shawn Bowden was promoted to the Maintenance Managers position at the wastewater plant. Shawn has a total of 25 years of experience at the wastewater plant, with most of his years in maintenance. He said we will be posting for 2 or more Plant Operator positions for the wastewater plant next week.

New Business:

1. Levee Mowing Bid Opening for 2022 Season. – Harvey Wright, Sewer Maintenance Superintendent. Mr. Wright said we had three bid packets picked up for this season, but only two packets were turned back in. The first submitted bid was from Smith Family Services for 1 year pricing in the amount of \$14,900 per mow and the cleanups were quoted at \$6,500 in the spring and \$5,000 in the fall. Mr. Wright said there is one cleanup in the spring and one the fall, but there could also be additional cleanups added if need be. The second submitted bid was from Coop's Lawn and Landscape with one- and three-year pricing in the amounts \$20,500 per mow and \$18,500 per mow, respectively. He said the cleanups were quoted at \$7,200 each for both year's pricing. Mr. Wright said that these bids will be reviewed for the licensing for spraying as well as business requirements. He said the bids will be turned over to Mr. McKinney and then we will present the findings on who we will be using for the Levee Mowing during the next Board meeting. Mrs. Brothers-Bridge said we also need to make sure each of the companies have enough employees and equipment to handle the mowing. Mr. Wright said is part of the requirement for this bidding and it will be reviewed. Mr. Leach said the apparent low bidder is Smith Family Services with a per mow cost of \$14,900, a spring cleanup of \$6,500 and a fall cleanup of \$5,000. Mr. Brand asked if Mr. Wright knew off hand what Coop's Lawncare was paid last year. Mr. Wright said he thinks it was \$16,000. He said there was quite a bit of work added to the scope of services for

this year though. Mr. Brand asked how many approximate mows per season that we are looking at for this year. Mr. Wright said from April to October and usually two per month unless there is a dry spell. There were no further questions.

Additional Board Topics: there were none.

Public Comments: there were no public comments.

Adjourn: Mr. Brand said our next regularly scheduled meeting will be held on March 9 at 11:30 a.m. Mrs. Brothers-Bridge made a motion to adjourn the meeting for February 23, 2022. Mr. Smith seconded the motion. The motion was approved (4-0).

Respectfully Submitted,




Megan Huff, Executive Office Manager

*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*



Stephen Brand, President



Adam Leach, Secretary



Tonya Brothers-Bridge, Vice President



David Smith, Board Member