

## Board Minutes for the Board of Sanitary Commissioners Meeting of February 9, 2022

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting.

Board members present; Stephen Brand, Board President; Tonya Brothers-Bridge, Board Vice President; Adam Leach, Secretary and David Smith, Board Member. Excused absences: none.

Department managers and staff present; John Barlow, District Administrator; Phil Reagon, Sanitation Superintendent; Rick Conrad, BWQ Director; Drew Holloway, BWQ; Sam Gradle, BWQ; Jason Donati, Recycling/Stormwater Educator; Deana Cox, Financial Manager; Harvey Wright, Sewer Maintenance Superintendent; Thom Noble, Sewer Maintenance Assistant Superintendent; Tim Stover, IT Administrator; John Anderson, District Engineer; and Megan Huff, Executive Office Manager.

Public present: none signed in.

**Consideration of Minutes:** Mrs. Brothers-Bridge moved to approve the Board Meeting Minutes as submitted for the meeting of January 26, 2022. Mr. Leach seconded the motion. The motion was approved (4-0).

**Consideration of Claims:** Mrs. Brothers-Bridge said she like to go over some claims for the public. She said we paid ECR a total of \$57,420.19 which is about 10% of our total claims. Mrs. Brothers-Bridge said we purchased an ice machine for our new Sanitation building. She said this claim came in a little later because we thought we had finished all purchases for the building, but there was a delay in the delivery of the equipment. Mrs. Brothers-Bridge said we paid Jack Doheny Companies \$1,781.49 and \$16,192.57 for supplies for our camera trucks. She said it is common for the parts we purchased to go out, so these are just normal wear and tear repairs. Mrs. Brothers-Bridge said we paid Marathon Oil \$1,605.90 and \$7,037.80 for diesel fuel. She said this is just normal fuel that we purchase as an ongoing expense to make sure our generators have fuel if needed. Mrs. Brothers-Bridge said we paid Apparatus Service \$4,408.55 for a cable and tripod that goes over holes when working underground. She said all other claims are normal and did not strike her attention to bring up for discussion. Mr. Smith moved to approve the proposed claims totaling \$531,729.17. Mr. Leach seconded the motion. The motion was approved (4-0).

### Old Business:

**1. Bid Awarding for Storer Estates Project – John Barlow, District Administrator.** Mr. Barlow said at the last Board meeting we opened bids for the Storer Estates Project and the packets were reviewed by legal counsel. Mr. Barlow said the low base and aggregate bid was to Bun Incorporated. Mr. Leach said Bun Incorporated had a complete packet with all the correct documents included so he recommends that we award them the Storer Estates Project in the amount of \$3,424,475.08 for the base bid and all alternatives. Mr. Brand said to clarify to the public the base bid will be reimbursed to the Sanitary District through ARP Funds and the alternate will be reimbursed by the City through the EDIT or MRC Funds. Mr. Barlow said that is his understanding as well. Mr. Brand said we will write a MOU with the City explaining the project's mandatory alternates. Mr. Leach made a motion to award Bun Incorporated the Storer Estates Project in the amount of \$3,424,475.08 for the base bid and all alternatives as they are the lowest qualified bidder. Mr. Smith seconded the motion. The motion was approved (4-0).

**District Administrator Update – John Barlow.** Mr. Barlow said he usually does not single out department heads because they all do a great job, but last week we had a snow event that affected various people. He said we had some outstanding efforts from our staff; Jason Ingram had to man the WPCF, Rick Conrad had to make sure the BWQ had lab staff on site, etc. Mr. Barlow said he would be remiss if he did not single out Phil Reagon and the Sanitation Department. He said the trash pickup was not interrupted at all and they also lent a hand to the Street Department to help plow. Mr. Barlow said the Sewer Maintenance Department also helped

plow along with the City's staff. Mr. Barlow said in March there will be a Works Truck Show in Indianapolis and we will be supply some of our alternative fuel trucks to be on exhibit for municipalities. He said Phil Reagon will be on the panel representing MSD and alternative fuels discussions. Mr. Barlow said he wanted to take a moment to recognize professionally and personally, the passing of Gene Amlin. He said Gene was once the superintendent of the Plant, then he moved on to Marion utilities until he became an Engineer with HNTB for several years. Mr. Barlow said he and Gene kept in touch and had many things in common such as fishing. He said Gene was a great guy and a professional mentor. Mrs. Brothers-Bridge echoed Mr. Barlow's congratulations to Phil, Harvey, and the rest of our staff during the recent inclement weather. Mr. Leach echoed those comments and said they all did a great job helping the City get everything cleared up as best they could. He said it was a great team effort and everyone went above and beyond. Mr. Smith said he was out on Friday and saw our trucks hard at work. Mr. Brand said he agreed. Mr. Barlow said also, Mr. Donati did a great job of helping and keeping Facebook updated so the public could follow along which was very helpful. Mrs. Brothers-Bridge said it was very helpful to see that we put plows on our trash trucks because she did not know that, and she was glad that the public could see it as well.

**Department Head Update – Rick Conrad, BWQ Director.** Mr. Conrad explained the importance of biological assessments in water quality monitoring. He reported that the White River in Delaware County represents the healthiest segment of the White River in Indiana. Mr. Conrad introduced BWQ Aquatic Biologists as Mr. Sam Gradle who would speak first and Mr. Drew Holloway to follow. Mr. Gradle, Aquatic Biologist (Macroinvertebrates), explained the responsibilities of the macroinvertebrate biologist position and he described the improvement in the health of the macroinvertebrate community in the White River over the last 40 years. Mr. Gradle noted it is illegal in the state of Indiana to harvest, harass life mussels or even collect their dead shells without a permit. He said there are 19 native mussel species are found in the White River, four of which are listed as state special concern. Mr. Gradle also described BWQ's cooperative project with the IDNR to reintroduce mussel species and augment existing mussel populations. Mr. Holloway, Aquatic Biologist, explained the responsibilities of the fisheries biologist position and described recent findings of the fisheries sampling, including the presence 65 species of fish – 634,202 fish processed. He emphasized angling opportunities including great fishing for smallmouth bass and rock bass. Mr. Holloway described the White River Mainstem Project, a collaborative effort between IN DNR and IDEM which samples 62 sites, 400+ river miles, and collected 94 species. He also introduced the White River Mainstem Project Storymap webpage (link on BWQ webpage). Mrs. Brothers-Bridge said she was very impressed with how informative of a presentation Mr. Conrad's department gave. She said it sounds like we have the cleanest of the White River flowing through Muncie. Mr. Conrad said yes, and you can see on the website's graphic that Delaware County shows that fact. He said each department of the District plays a role in keeping our River clean. Mr. Leach said it was a great presentation as well and the information was very interesting.

#### **New Business:**

**1. Approval to Purchase a New TV Truck. – John Barlow, District Administrator.** Mr. Barlow said he is asking the Board to approve the execution of Doheny Company for a new TV Truck. He said we have a Sourcewell quote which gives us a 4% discount of a normal purchase. Mr. Barlow said we have two Televising Trucks in our fleet right now and one has a lateral launch capability as well as regular televising. He said the new truck will have those same capabilities and it will include new HD cameras with fiberoptic cables. Mr. Barlow said our trucks are utilized across the board whether it be assisting in citizen affidavits, contractors on investigations, Army Corps of Engineers on Levee penetration, or just for our own MSD business. Mr. Barlow said this Sourcewell quote is for \$376,126.54 and he would ask if pending legal review to allow him to execute this purchase agreement. Mrs. Brothers-Bridge asked if Mr. Barlow could explain briefly what a camera truck does daily. Mrs. Barlow said all our infrastructure is underground so sometimes we can do a confined space entry which carries its own risks, but other times you can't crawl down the pipe. The televising truck allows a person to be above ground and run a camera on a cable down through the line to get images and video of the pipe. Mr. Barlow said now with lateral launches we can go to where lateral comes into our main line and find

out the issues near the property line. He said this basically serves as an underground investigation so as you can imagine how handy this tool can be for our staff. Mr. Barlow said this also helps keep a historic record of the pipe's condition over the years to help update our drawings and plans. Mrs. Brothers-Bridge said this \$376,126.54 has been budgeted, we do have the funds, and Sourcewell ensures that it is the lowest bid. Mr. Smith moved to approve the approval and execution of the Sourcewell quote by Mr. Barlow pending legal review. Mr. Leach seconded the motion. The motion was approved (4-0).

**Additional Board Topics:** there were none.

**Public Comments:** Mike Overbey said he was there representing New Hope Church of the Nazarene at 915 E 20<sup>th</sup> Street in Muncie. He said he and the church came in as a group last year about a drainage problem in the area and there was a project that was in the works. Mr. Overbey said he was there following up on that project because they are still interested. Mr. Anderson, District Engineer, said that project is still being investigated as far as various routes for the project. He said the original route they wanted to take was not feasible due to other utilities in the area. Mr. Anderson said they are currently looking into going up Mock Avenue for the project to reach a new outlet and as soon as the weather breaks, they can gather more information. Mr. Brand asked if here was a timeframe on that information. Mr. Anderson said he hopes to have something early this spring. Mr. Brand asked if Mr. Anderson could give another update once that is complete.

Tim Gurton, 3805 N Vernon Drive, said he put a pool in a couple years ago and he knows he can receive a discount on his water using for filling the pool. He said he normally fills his pool up in April, but he has been told he cannot get a discount until May or June, so he wondered if the pool allowance policy could be updated to include April for such billing. Mr. Gurton said he had a heater installed so he could enjoy his pool earlier in the year. Mr. Brand said he does not think that would be a problem to investigate that request. Mrs. Cox, Financial Manager, said it would just be a matter of amending the policy to add April or giving the option for a case-by-case basis. Mrs. Brothers-Bridge said she would be in favor of amending that policy. Mr. Leach said he agreed with Mrs. Brothers-Bridge. Mr. Smith agreed. Mr. Brand asked for Mrs. Cox to speak with Mr. Barlow on updating that policy.

**Adjourn:** Mr. Brand said our next regularly scheduled meeting will be held on February 23 at 11:30 a.m. Mrs. Brothers-Bridge made a motion to adjourn the meeting for February 9, 2022. Mr. Smith seconded the motion. The motion was approved (4-0).

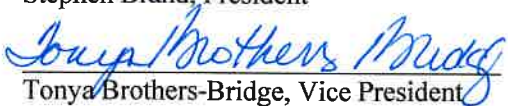
Respectfully Submitted,

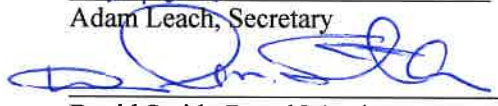
  
Megan Huff, Executive Office Manager

*Approved by the Board of Sanitary Commissioners  
Muncie Sanitary District*

  
Stephen Brand, President

  
Adam Leach, Secretary

  
Tonya Brothers-Bridge, Vice President

  
David Smith, Board Member