

Board Minutes for the Board of Sanitary Commissioners Meeting of June 1, 2022

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting.

Board members present; Stephen Brand, Board President; Tonya Brothers-Bridge; Adam Leach, Secretary and David Smith, Board Member. Excused absences: none.

Department managers and staff present; John Barlow, District Administrator; Mark McKinney, Legal Counsel; Phil Reagon, Sanitation Superintendent; Jason Ingram, WPCF Superintendent; Jason Donati, Recycling/Stormwater Educator; Deana Cox, Financial Manager; Harvey Wright, Sewer Maintenance Superintendent; John Anderson, District Engineer; and Megan Huff, Executive Office Manager.

Public present: no one signed in.

Consideration of Minutes: Mr. Leach moved to approve the Board Meeting Minutes as submitted for the meeting of May 18, 2022. Mr. Smith seconded the motion. The motion was approved (4-0).

Consideration of Claims: Mr. Leach said he would like to touch on a couple items. He said we paid HWC Engineering for a couple engineering projects that are paid with ARP funds. Mr. Leach said it is being funded from the city's allowance which is coming to MSD from the Hoyt Avenue project. He said we are going to improve all the street drainage by adding some inlets to help dry the street up. Mr. Leach said this will be similar work to what we did for the Riverside Trail Project. Mrs. Brothers-Bridge said she has a few other claims that she would like to point out. She said we paid Reynolds Farm Equipment \$12,900 for a mower. Mrs. Brothers-Bridge said we do self-perform some mowing and that is what this one was purchased for. She said we also repaired another camera truck so there is a claim to Jack Doheny in the amount of \$3,642.08 for that work. Mrs. Brothers-Bridge said in addition we paid Moe's Auto Sales \$18,500 for a 2014 Ford F-150 and that's a replacement for a truck that we use. She said the largest claim is being paid to Bowen Engineering for pay app number 10 in the amount of \$505,234.70. She said that is for the work completed on our sewer separation projects number 028, sewer separation 013, and sewer separation 023. Mrs. Brothers-Bridge said we did have a portion of their contractor fee in that pay app as well. She said we also paid United Consulting \$67,370.36 and as you may recall, United is the firm that helps us oversee all our engineering projects and ensures that the work is completed on time under budget. Mr. Smith moved to approve the proposed claims totaling \$1,261,787.74. Mr. Leach seconded the motion. The motion was approved (4-0).

Old Business:

None.

District Administrator Update – John Barlow. Mr. Barlow said first he would like to touch on our recent phone/internet outage we had beginning last week. He said we apologize to our customers for the inconvenience if you have heard back from us or if you haven't been able to call the MSD. We are still working to find the root cause of this outage, but we believe it was a provider issue that caused IP addresses to go down. Mr. Barlow said we are working to find ways to improve during this time and our IT staff were on this matter immediately and throughout the holiday weekend. He said the phones are currently working now though and we apologize for any inconveniences this may have caused. Mr. Leach concurred with what Mr. Barlow said and thanked the IT staff for working diligently as well as Shareen and Lindsey in the Mayor's office who filled in the calls for MSD, and Maggie and Leslie out at Public Works. Mr. Barlow said yes, we cannot thank them enough. Mr. Smith said thank you to everyone who helped. Mr. Brand said so anyone who has not gotten an email reply from MSD during the last week may be lost in cyber space and people should resend. Mr. Barlow said yes if you have not received a response please resend.

New Business:

1. Notice to Proceed to Flatland Resources for the Cardinal Greenway Bridge Project. – John Barlow, District Administrator. Mr. Barlow said after looking at the Notice to Proceed a little closer and seeing the language in it he would like to ask the Board if we could flip flop number 1 and number 2 and proceed with the change order first because it refers to the days listed on the notice to proceed. Mr. Brand said that was okay so we will skip to the second item on the agenda, Change Order No. 1, Flatland Resources for Cardinal Greenway Trail in McCulloch Park.

The Board circled back to this item now item number two. Mr. Barlow said the contract and bids were approved and this would be the official notice to proceed to begin the official date of the construction process which starts today. He said it does have those specific dates for construction within which is why we moved this item to number two. Mr. Leach said if we do issue this Notice to Proceed, we have been in discussion with Flatland Resources because of the generally spiraling cost of materials their first task would be ordering the materials to lock in the prices they have put in their quote. He said we have agreed to pay for stored materials which is standard, but it will come before the Board in short order after we issue the Notice to Proceed. Mr. Brand said he does have a copy of the Notice to Proceed before him and it does reference the date that Mr. Barlow mentioned in the first item, May 24, 2024. Mrs. Brothers-Bridge moved to approve the Notice to Proceed to Flatland Resources for the Cardinal Greenway Bridge Project. Mr. Leach seconded the motion. The motion was approved (4-0).

2. Change Order No. 1, Flatland Resources for Cardinal Greenway Trail in McCulloch Park. – John Barlow, District Administrator. Mr. Barlow said this Change Order is for the Flatland Resources Bridge Rehab for the Cardinal Greenway. He said this Change Order does not entail any monetary changes whatsoever and it is strictly due to a timeframe for construction substantial completion. Mr. Barlow said the original spec called for 300 days for final completion or 270 days for substantial completion, but since we have a very specific sequence, we must follow on this we can not take down the Greenway Bridge until we rehab the other bridge. He said this is because we obviously do not want to take Cardinal Greenway out of service. Mr. Barlow said also due to DNR regulations we cannot get into the water from April to July due to small mouth habitat. He said we are going from a final completion of 300 days to 724 days for final completion, or May 24, 2024. Mr. Barlow said Flatland Resources has signed this document as well as United Consulting, and he will be signing on behalf of MSD. Mr. Leach said since some of the work has to do with the construction or demolition of a causeway without being able to get in the water changes the up the phasing of the whole project. He said there has been a meeting with Flatland Resources to address the phasing of the project to ensure the continuation of use of the Greenway. Mr. Leach said we appreciate Cardinal Greenway working with us this project and them being patient as we progress. Mrs. Brothers-Bridge moved to approve Change Order No. 1, Flatland Resources for Cardinal Greenway Trail in McCulloch Park, and the document will be signed by Mr. Barlow. Mr. Leach seconded the motion. The motion was approved (4-0). Mr. Brand said this is now number one on the New Business and we will circle back to what is now number two.

3. Authorization for Purchase of Blower and Installation at WPCF. – John Barlow, District Administrator and Jason Ingram, WPCF Superintendent. Mr. Barlow said in 2015, the WPCF purchased a 30-horsepower high speed, turbo, high efficiency blower. He said it has the control system hooked into it as well. Mr. Barlow said part of our NPDS permit is it required to have redundancy in new build wastewater treatment plants. He said this allows there to be full capacity at the plant always even if one component goes down. Mr. Barlow said at this time our backup blower is in disrepair and is from the 1990s and the current one has been in a state of constant running since 2015. He said we would like to do a direct purchase of a twin blower to what we have, so we will have full redundancy and each blower can maintain air for the entire plant. Mr. Barlow said they will have the same control system and this money is already budgeted in the WPCF budget from last November for this year for anticipation of this. He said we want to purchase it directly because if we were to go through the GMAX it would cost extra portion of overhead. Mr. Barlow said also in the existing

allowance for WPCF work in the Bowen GMAX contract was budgeted \$500,000 for an installation price included in this for the install. He said the blower itself is \$231,500 and the install from Bowen is \$129,885. Mrs. Brothers-Bridge asked if the installation price is a not to exceed price. Mr. Barlow said yes that is correct. Mrs. Brothers-Bridge asked if when we purchased the blower in 2015 was there a stipulation that we had to have the exact same duplicates. Mr. Barlow said we purchased that through a GMAX at the time as it was an added project to the CNG Station. Mrs. Brothers-Bridge said she is trying to understand when full redundancy became a requirement. Mr. Barlow said it is in our permit and in all design statutes when building WPCF's. Mrs. Brothers-Bridge said so we are behind not having this currently. Mr. Barlow said correct, we only have one blower along with 1983 blowers to try to catch up. Mr. Leach said generally we are allowed to use sold source purchasing when typically, we must bid for items over \$150,000 however this is once again a redundant item for the reasons John stated. He said this adds uniformity as well as allows the use for spare parts. Mr. Brand said to be clear this is a direct purchase through MSD. Mr. Barlow said yes, that is correct through Mr. Ingram's budget and the installation is part of the GMAX allowance. Mrs. Brothers-Bridge moved to approve the Authorization of Purchase and Installation of a Blower at the WPCF. Mr. Smith seconded the motion. The motion was approved (4-0).

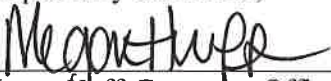
Additional Board Topics:

1. Mrs. Brothers-Bridge said she wanted to speak about branding and its importance. She said most of us will recognize brands that we appreciate or like. Mrs. Brothers-Bridge said we normally support those brands because we can always expect a certain sort of excellence from them. She said she would like to tip her hat to John Barlow, all department heads, and all employees throughout MSD for rebuilding the MSD brand. Mrs. Brothers-Bridge said she wears brands that she is proud of, and she wanted to point out that she has purchased MSD clothing because she is proud of the work we are doing. She said she watched our trash collectors this past week when many others had Memorial Day off work, she sees the work being done at the BWQ, WPCF, and every other department to continue rebuilding the MSD brand. Mrs. Brothers-Bridge thanked MSD for the difference each employee is making and how appreciated they are. Mr. Leach echoed the comments Mrs. Brothers-Bridge made and added on with the Smith and Family Mowing Services did such a good job for MSD, he used them for the City at Beech Grove. Mrs. Brothers-Bridge said that is a nice compliment that you have seen the work that the Smith Family Services has done on the levee and chose to use them under the City.

Public Comments: There were no public comments.

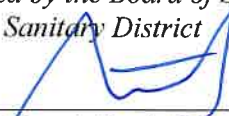
Adjourn: Mr. Brand said our next regularly scheduled meeting will be held on June 15th at 11:30 a.m. Mr. Leach made a motion to adjourn the meeting for June 1, 2022. Mrs. Brothers-Bridge seconded the motion. The motion was approved (4-0).

Respectfully Submitted,



Megan Huff, Executive Office Manager

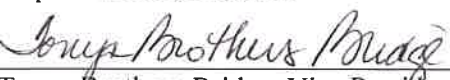
*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*



Stephen Brand, President



Adam Leach, Secretary



Tonya Brothers-Bridge, Vice President



David Smith, Board Member