

Board Minutes for the Board of Sanitary Commissioners Meeting of March 8, 2023

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting.

Board members present; Adam Leach, Vice President; Michael Wolfe, Secretary; David Smith, Board Member; and Tim Overton, Board Member. Excused absence; Stephen Brand, President.

Department managers and staff present; John Barlow, District Administrator; Josh Brown, Legal Counsel; Jason Donati, Stormwater Educator; Harvey Wright, Sewer Maintenance Superintendent; Melanie Lanich, Health Insurance; John Anderson, District Engineer; Tim Stover, IT Administrator; Rick Conrad, BWQ Director; Jason Ingram, WPCF Superintendent; Deana Cox, Financial Manager; and Maggie Bales, Executive Office Manager.

Public present: Rick Yencer.

Consideration of Minutes: Mr. Leach entertained a motion to approve the minutes as presented. Mr. Overton moved to approve the Board Meeting Minutes as submitted for the meeting of February 22, 2023. Mr. Smith seconded the motion. The motion was passed (4-0).

Consideration of Claims: Mr. Leach entertained a motion to consider the register of claims totaling \$1,567,469.19. Mr. Leach stated a claim on page four of fourteen for MSD Sanitation tank inspection for tanks on vehicles for \$7,032.32 in training fees. He stated a claim for a pay app number 8 for the stormwater on call projects for \$311,136.30 to Bowen Engineering. Mr. Leach stated this is for work on parts of Lynn Mar, Indian Village, and parts of the greenway. Mr. Smith moved to approve the consideration of claims. Mr. Wolfe provided second. Motion passed (4-0).

District Administrator Update – John Barlow. Mr. Barlow stated that we have finalized a date for mediation meeting with Delaware Regional Waste District to keep moving the contract negotiations along. He stated this is not arbitration, so it is not binding. Mr. Barlow stated this will take place in April. He stated we did some self-performed construction take place on Madison Street and on Oakwood that are both completed. Mr. Barlow stated that the crews did a great job on the jobs that are planned and/or emergency. He stated that the number of signups for the recycling program is up to 1,355. Mr. Barlow stated the number keeps rising and the communications will be going out. He stated dates for upcoming neighborhood cleanups; the deadline applications for neighborhoods is March 24, 2023. Mr. Barlow stated the clean-up dates are May 6, May 13, and May 20. He stated the annual free paper shredding will be held at East Central Recycling on April 17 through the 28 from 8 am to 1 pm. Mr. Barlow stated that residents can pull up to the scale and tell them that they are there for paper shredding. He stated this is for residents only and is limited to 50 boxes per one resident. Mr. Wolfe asked when public foot traffic will be open on the new greenway bridge. Mr. Barlow stated that all materials that Flatland was waiting for have been received. He stated they should be starting the new footway within a week or two. Mr. Barlow stated the demolition of the old bridge might take place in July. He stated the opening of the new greenway must occur before that. Mr. Barlow stated the new bridge may be open in late spring or early summer. Mr. Leach asked if the dates for paper shredding and for neighborhood cleanups will be put on the website. Mr. Barlow stated that is correct.

Old Business: None.

New Business:

1. Resolution 2023-02 Amend Salary Resolution – John Barlow. Mr. Barlow stated that there were some positions that were nominally under Stormwater CNG as far as on the salary resolution. He stated

that some of the positions are not under that to be paid and some are but do not need to be. Mr. Barlow stated that this will straighten things up. He stated that some are under Sanitation and listed under Stormwater, those will be moved to Sanitation. Mr. Barlow stated that there are two positions under Stormwater that will be moved to Administration; Laborer and Stormwater Educator. He stated that the Stormwater Educator position will be rebranded to Sustainability Coordinator. Mr. Barlow stated that the Stormwater Inspector position will be moved from Stormwater to Bureau of Water Quality. He stated that the Mechanical Street Sweepers are already under Sewer Maintenance. Mr. Barlow stated that this is housekeeping and at the next meeting Deana Cox will present the financial moves for these positions. He stated that it is not new money, it is existing money that needs to be put under the proper departments. Mr. Barlow asked the board to consider the amendment to the current resolution. Mr. Wolfe asked that the resolution is administrative only, there is no funds changing in the overall budget and overall expenses and we do not expect in the second resolution there would be any overall fund changes in the overall budget or expenses. Mr. Barlow stated that is correct. Mr. Leach stated that we will have to have an appropriations resolution moving from one fund to another because we cannot do interfund transfers without a resolution. Mr. Leach entertained a motion to approve Resolution 2023-02. Mr. Wolfe made a motion to approve. Mr. Overton provided second. Motion passed (4-0).

Additional Board Topics:

1. Mr. Overton stated that he appreciates the time with Thom Noble. He stated that he is impressed with his leadership and good repour with his people. Mr. Overton stated that when he looks at Phil, he sees the legacy that he was able to build with the facility and his people. He stated that he sees the same with Thom and making his mark. Mr. Overton stated his appreciation to Thom.

2. Mr. Leach stated a shout out to all department heads. He stated with the startup of Cartegraph, everyone seems to be making the most of the tool. Mr. Leach stated that it is a tool to manage assets and keep track of things. He stated his thanks to all that are learning to use it. Mr. Leach stated that recently Mr. Wolfe stated that he is impressed with the general direction of the organization. He stated that he agrees.

Public Comments: None.

Adjourn: Mr. Leach stated our next regularly scheduled meeting will be held on Wednesday, March 22, 2023, at 11:30 a.m. in the City Hall Auditorium. Mr. Leach stated he would accept a motion to adjourn. Mr. Smith made a motion to adjourn the meeting for March 8, 2023. Mr. Overton seconded the motion. The motion was approved (4-0).

Respectfully Submitted,



Maggie Bales, Executive Office Manager

*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*

Stephen Brand, President



Adam Leach, Vice President

Michael Wolfe, Secretary



David Smith, Board Member

TO

Tim Overton, Board Member