

Board Minutes for the Board of Sanitary Commissioners Meeting of April 19, 2023

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting.

Board members present; Stephen Brand, President; Adam Leach, Vice President; Michael Wolfe, Board Secretary; David Smith, Board Member; and Tim Overton, Board Member.

Department managers and staff present; John Barlow, District Administrator; Mark McKinney, Legal Counsel; Jason Donati, Sustainability Coordinator; Jason Ingram, WPCF Superintendent; Deana Cox, Financial Manager; Thom Noble, Director of Engineering; Phil Reagon, Sanitation Superintendent; Tim Stover, IT Administrator; and Maggie Bales, Executive Office Manager.

Public present: Rick Yencer.

Consideration of Minutes: Mr. Brand entertained a motion to approve the minutes as presented. Mr. Leach moved to approve the Board Meeting Minutes as submitted for the meeting of April 5, 2023. Mr. Wolfe seconded the motion. The motion was passed (4-0).

Consideration of Claims: Mr. Brand entertained a motion to consider the register of claims totaling \$1,686,986.01. Mr. Leach stated on page twelve of sixteen there is a \$69,999.09 charge for a skid steer track loader to be used by the additional crew added to the Engineering Department. He stated this was in the last budget. Mr. Leach stated a claim on page thirteen that there are engineering services from Greeley and Hansen, one for \$34,902.26 to finish up the Walnut Street storm sewer design. He stated a claim for Northview drainage improvement for 33,856.07. Mr. Leach stated on page fifteen there are two claims to United Consulting, who is the program manager on bond projects. He stated one is for \$58,560.27 and the other for \$62,906.75, all related to the 2019 sewer bond. Mr. Overton moved to approve the consideration of claims. Mr. Leach provided second. Motion passed (4-0).

District Administrator Update – John Barlow. Mr. Barlow stated the greenway bridge rehabilitation rebuild at the Elm Street trailhead is moving. He stated the structural steel support prior to the decking is going in place. Mr. Barlow stated the contractor has come up with a better fastening system, so they are appropriating those materials. He stated there is still hope that the first phase is completed by mid to end of June. Mr. Barlow stated the second phase would be the demolition of the other bridge which would not take place until late 2023 or early 2024 due to DNR regulations. He stated he is happy to announce that after several months of negotiations we have a tentative agreement in principle with Delaware Regional Waste District. Mr. Barlow stated the attorneys are still looking at all the language, but there is believed to be an agreement. He stated this would hopefully be up for approval by this Board at the May 3 meeting if all legalities and reviews are approved by both parties. Mr. Barlow stated work has started at eh CSO 7 area, around Reserve and Ace Street. He stated this is part of a sewer separation project and part of the long-term control plan. Mr. Barlow stated it will be expanding as the work moves forward and eventually there will be a hard closure on Wheeling Avenue at some point in time. He stated there will be plenty of notice given and the duration of the closure. Mr. Barlow stated this is one of the last separation projects, if not the last separation project of this phase. He stated this is part of the long-term control plan as mandated by IDEM. Mr. Barlow stated the latest updated number of signups for the recycling program is 1,742 people. He stated the new recycling trucks and recycling toters should arrive sometime in the month of June. Mr. Smith stated his excitement for the new recycling program coming in June. Mr. Brand clarified that the new fastening system is still running on budget. Mr. Barlow stated at this time it is running on budget, but there could be a change order for some of the decking. He stated that this is part of the design, not with what the contractor is doing.

Old Business: None.

New Business:

1. Professional Service Contract with Greeley and Hansen for CSO 22 Alternative Analysis – John Barlow. Mr. Barlow stated CSO 22 is a CSO basin on the southside of Muncie. He stated it would be one of the separation projects that is yet to come on the schedule with IDEM. Mr. Barlow stated it is a large basin. He stated that a list of alternatives must be put together and an actual work plan on how we are going to separate or partially separate this system. Mr. Barlow stated IDEM is going to require this and required it as part of the criteria to give alternatives. He stated that he has requested the services of Greeley and Hansen to do an evaluation of the basin to give alternative plans and possibly some tentative plans on what the final plan might be. Mr. Barlow stated the contract is for \$60,000 to do this. He stated this is the first step, where then the next steps could be the design. Mr. Barlow asked the board to approve the contract so the evaluation study can move forward. Mr. Brand stated for the record the full amount is \$60,500. Mr. Brand entertained a motion to approve the professional service contract for alternative analysis for \$60,500. Mr. Leach moved to approve. Mr. Smith provided second. Motion passed (4-0).

Additional Board Topics:

1. Mr. Wolfe stated that in previous meetings there has been discussion that he has been investigating the credit card fees for paying Muncie Sanitary District bills. He stated that preliminary research has been done, primarily pulling other sanitary districts in the state of Indiana to find out what the policies are regarding credit cards. Mr. Wolfe stated that the early review of that data is in and show that just under 60% the sanitary districts in the state accept credit cards and of the 60% about half of them pass those credit card fees onto the customer and half do not pass the fee onto the customer. He stated that we are going to take the data and think about a decision. Mr. Wolfe stated that currently the Muncie Sanitary District pays just short of a quarter million dollars in processing fees on behalf of our consumers. He stated the board is going to look at that in the coming weeks. Mr. Wolfe stated that there will be additional data on this in the future and will be considering the fees on whether we pass them on to the consumer or not. He stated that our vendor and vendor selection impacts what those percentage fees are as well. Mr. Wolfe stated that the goal would be to reduce that number overtime.

2. Mr. Overton stated that he appreciates Michael putting those numbers together and getting some savings for the district.

3. Mr. Leach stated that we are officially in construction season which brings orange cones, green vests, flashing beacons, etc. He stated to please be aware of all those working on the roads. Mr. Leach stated that there will be more construction including the Engineering Department working on the sewer and storm sewer. He stated contractors working on drainage features. Mr. Leach stated that there is work on Wheeling, Riverside, and more work planned on Hoyt. He asked for those in the traveling public to pay attention to those working. Mr. Leach stated that about 900 construction workers are killed per year on roads. He asked those out driving to be cognizant. Mr. Leach stated good news for those out in Drum Addition, we have reached principle of the agreement with the contractor to get started on that. He stated this is at the mercy of the weather so as soon as it dries out the contractors are expected to be working on the surface drainage.

Public Comments:

1. Rick Yencer stated he has two or three concerns for the board. He stated he heard this morning that the city is taking over the bridge on East 32 as part of the Main and Jackson rebuild. Mr. Yencer stated that he talked to some of the property owners, and they indicate the state has already approached them about building a levee over there between 32 and back towards Philips pool. He stated that if local government

is going to have to pay for this, he is looking at several hundred thousand or a million dollars. Mr. Yencer stated that he has not heard anything about this because the state keeps changing the plan for Main and Jackson. He stated last meeting it was stated how good of a job the Street Department is doing on the roads. Mr. Yencer stated that he had just come from breakfast where all he heard was chuckholes, bad roads, when are they going to do something. He stated there are a couple places that need immediate attention, one by the old alamo club on Riverside. Mr. Yencer stated that there must be 50 patches in a block between Pauline and Reserve. He stated that there are some holes on New York that are big enough to break, bust tires, or bend rims, where Bethel, Centennial, and New York intersect. Mr. Yencer stated the big embarrassment is the potholes out between the Chey and Ford dealerships. He stated that he hopes the government will address that. Mr. Yencer stated that the legislature has done nothing for the environment. He stated that something needs to be done to ban Styrofoam in this state. Mr. Yencer started to go out to North Walnut and drive from McGalliard, from Morrison, to Bethel. He stated it is a trash bag and mostly white Styrofoam. Mr. Yencer stated other states have done this, but he is sure the Midwest and the South will not. He stated it is something you need to consider because this community looks like trash coming into town. Mr. Yencer stated what does that do for the economy and the people.

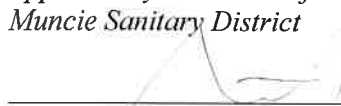
Adjourn: Mr. Brand stated our next regularly scheduled meeting will be held on Wednesday, May 3, 2023, at 11:30 a.m. in the City Hall Auditorium. Mr. Brand stated he would accept a motion to adjourn. Mr. Overton made a motion to adjourn the meeting for April 5, 2023. Mr. Smith seconded the motion. The motion was approved (4-0).

Respectfully Submitted,

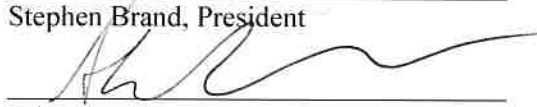


Maggie Bales, Executive Office Manager

*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*




Stephen Brand, President




Adam Leach, Vice President



Tim Overton, Board Member



Michael Wolfe, Secretary



David Smith, Board Member