

Board Minutes for the Board of Sanitary Commissioners Meeting of June 12, 2024

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting.

Board members present; Stephen Brand, President; Adam Leach, Vice President; David Smith, Board Member; and Aaron Clark, Board Member. Excused absence: Tim Overton, Board Secretary.

**Department managers and staff present;** Rick Conrad, District Administrator; Joe Rhetts, Legal Counsel; Chuck Jones; BWQ Director; Jason Donati, Sanitation Superintendent; Thom Noble, Director of Engineering; John Anderson, District Engineer; Deana Cox, Financial Manager; Jason Ingram, WPCF Superintendent; Melanie Lanich, Insurance Administrator; and Maggie Bales, Executive Office Manager.

**Public present:** None.

**Consideration of Minutes:** Mr. Brand entertained a motion to approve the minutes as presented. Mr. Leach moved to approve the Board Meeting Minutes as submitted for the meeting of May 29, 2024. Mr. Clark seconded the motion. The motion was passed (4-0).

**Consideration of Claims:** Mr. Brand entertained a motion to consider the register of claims totaling \$2,501,818.05. Mr. Leach stated a claim on page four of fourteen in the amount of \$18,441.98 for the repair of a sweeper. He stated a claim on page eleven of fourteen in the amount of \$58,318.91 from United Consulting for bond project management for the 2021 stormwater bond. Mr. Leach stated a claim on page twelve of fourteen, a claim for Hoyt Avenue improvement projects in the amount of \$186,953.21. He stated a claim for the 2021 bond project in the amount of \$371,719.00 to Bowen Engineering. Mr. Leach stated a claim for stormwater on-call projects payment number 24 in the amount of \$273,425.00. He stated a claim for the Aultshire drainage improvements to J.G. Case Construction in the amount of \$294,481.00. Mr. Leach stated a claim for cleanup billing from Geosyntec in the amount of \$5,039.00 for the system model. He stated a claim to Greeley and Hansen in the amount of \$43,058.41 for modeling and costing work. Mr. Leach stated a claim for the last of the ARP funds in the amount of \$241,468.09 to Bowen Engineering for the Hoyt Avenue project. Mr. Brand stated a claim on page three of fourteen for a camera truck repair in the amount of \$26,619.62. He stated a claim in the amount of \$12,303.52 for 600 feet of 4000 PSI hose. Mr. Brand stated a claim on page four of fourteen for mow number four and mow number five, each one \$14,500. He stated a claim on page seven of fourteen for repairs to the terrain crane in the amount of \$14,493.46. Mr. Brand stated a claim on page nine of fourteen for the credit card fees in the amount of \$11,956.07. Mr. Smith moved to approve the consideration of claims. Mr. Leach provided second. Motion passed (4-0).

**District Administrator Update** – Mr. Conrad stated that he has known Dave Campbell for 24 years, he was a great guy, very friendly, and always quick with a joke. He stated that the loss will be felt out at Sanitation. Mr. Conrad stated that Sanitation held a tribute to him which was well deserved. He stated that our thoughts are with his family. Mr. Conrad stated that the Bureau of Waer Quality opened their Education and Mussel Propagation Center. He stated that tours will be set up with the Children's Museum and local schools to help get the word out about the condition of the White River. Mr. Conrad stated that pretty much every department in the district has a pretty profound on water quality so this will be a great way to let people know what we do. He stated that all of this project has been funded by a number of grantees including the Ball Brothers, our local community foundation, the Nature Conservancy, the Indy Zoo, and the Indiana Department of Natural Resources. Mr. Conrad stated that we have been thrilled with the support we have received. He stated that tours can be requested through the website. Mr. Conrad stated that Elsie Avenue is ready for paving, Northview is functionally complete with some lane restrictions, and Hoyt remains closed until the end of June with paving set to be complete in July. He stated that we are about three weeks away from our billing department switching to adding the credit card

fees to the sewer bills. Mr. Conrad stated that information on how to switch to ACH payments is on the website or individuals are welcome to call the billing department.

**Department Head Update – None.**

**Old Business: None.**

**New Business: None.**

**Additional Board Topics:**

1. Mr. Leach stated that Chuck Jones and those at BWQ put on a nice show and teal effort at the opening of the Education Center. He stated that he is glad he was able to make it out there with Rick Conrad. Mr. Leach stated that it is nice to see those who are passionate about what they do. He stated that Laura Bowley and Drew Holloway with the mussel propagation efforts and macro vertebrate sampling; the work they do to keep a good track and provide a score card for Jason Ingram's efforts at WPCF and Thom Noble's efforts in separating stormwater and all the work we do other than picking up trash. Mr. Leach stated that he appreciates the work everyone does. He stated that June 28<sup>th</sup> from 10 am to 2 pm will be the Touch A Truck event with MSD, Muncie Public Works, Muncie Fire Department, and Muncie Police Department. He stated that each department has gathered up some swag and there will be food and ice cream.
2. Mr. Smith offered his condolences to Dave Campbell's family.
3. Mr. Brand stated that he attended the open house and was impressed. He stated that it was good to see some familiar faces and even better to meet some new faces and the interns that are out there. Mr. Brand stated it was good to see the excitement and the pride the individuals have in what they are doing. He stated that he was unable to make it to the mussel propagation but has committed time to see it. Mr. Brand stated that he encourages anyone watching to inquire about a tour to see what they do. He stated that he was shown records of the water quality of the White River from 1972 and to have a record like that is impressive. Mr. Brand stated that he was also shown a map of a census of the river where it starts in Randolph County to where it dumps into the Wabash River, to have a census like that of a multi-organizational effort is impressive. He stated that we have one of the best areas of the river.

**Public Comments: None.**

**Adjourn:** Mr. Brand stated our next regularly scheduled meeting will be held on Wednesday, June 26, 2024, at 11:30 a.m. in the City Hall Auditorium. Mr. Brand stated he would accept a motion to adjourn. Mr. Leach made a motion to adjourn the meeting for June 12, 2024. Mr. Smith seconded the motion. Motion passed (4-0).

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Respectfully Submitted,

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Maggie Bales, Executive Office Manager

*Approved by the Board of Sanitary Commissioners  
Muncie Sanitary District*

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Stephen Brand, President

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Tim Overton, Secretary

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Adam Leach, Vice President

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David Smith, Board Member

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Aaron Clark, Board Member