

Board Minutes for the Board of Sanitary Commissioners Meeting of June 26, 2024

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting.

Board members present; Stephen Brand, President; Adam Leach, Vice President; Tim Overton, Board Secretary; David Smith, Board Member; and Aaron Clark, Board Member.

Department managers and staff present; Rick Conrad, District Administrator; Joe Rhett, Legal Counsel; Chuck Jones; BWQ Director; Jason Donati, Sanitation Superintendent; Thom Noble, Director of Engineering; John Anderson, District Engineer; Deana Cox, Financial Manager; Jason Ingram, WPCF Superintendent; Tim Stover, IT Administrator; and Maggie Bales, Executive Office Manager.

Public present: None.

Consideration of Minutes: Mr. Brand entertained a motion to approve the minutes as presented. Mr. Leach moved to approve the Board Meeting Minutes as submitted for the meeting of June 12, 2024. Mr. Brand seconded the motion. The motion was passed (5-0).

Consideration of Claims: Mr. Brand entertained a motion to consider the register of claims totaling \$5,769,013.31. Mr. Leach stated a claim on a separate sheet for Sanitary EFTs for bond payments of the long-term control plan and/or Stormwater projects. He stated a claim to Huntington National Bank in the amount of \$1,449,209.38. Mr. Leach stated a claim to Huntington National Bank in the amount of \$2,227,450.00. He stated a claim to First Merchants Bank in the amount of \$772,870.65. Mr. Leach stated a claim to First Merchants Bank in the amount of \$536,274.50. He stated in total \$4,985,804.53. Mr. Brand stated a claim on page seven of thirteen to Specialty Earth Sciences and one for Shambaugh for remediation services at the Water Pollution Control Facility in total \$100,782.12. He stated that the Shambaugh is a one-time charge, but the Specialty Earth Sciences is an ongoing service into 2026. Mr. Brand stated a claim on page nine of thirteen to B.L. Anderson for raw pumps and rotork actuators in the amount of \$123,690.00. He stated a claim on page eleven of twelve to Flatland Resources for on-call services in the amount of \$15,283.68. Mr. Brand stated a claim on page eleven of twelve to City Fence for a property on 23rd Street for fence repair in the amount of \$12,886.00. He stated that potential recovery from the insurance company will be pursued. Mr. Overton moved to approve the consideration of claims. Mr. Smith provided second. Motion passed (5-0).

District Administrator Update – Mr. Conrad stated a congratulations to Harvey Wright of Sewer Maintenance on his recent retirement. He stated that Elsie Avenue is paved and complete. Mr. Conrad stated that Northview is paved and complete. He stated that Hoyt Avenue project should be completed this week and transition into the paving phase. Mr. Conrad stated more local traffic access may be opening up soon. He stated that Sanitation and Recycling can now accept plastic number 5 in recycling. Mr. Conrad stated that as of July 1, 2024 credit card fees will be added to the user and MSD will no longer be paying those fees. He stated that there are instructions on the website to switch to ACH for those who want to. Mr. Conrad stated that the Touch A Truck event is planned for Friday, June 28th from 10:30 am to 1:30 pm. He stated that this is an opportunity to see MSD and City equipment.

Department Head Update – None.

Old Business: None.

New Business:

1. Resolution 2024-09 Amendment to 2024 Salary Resolution. Mr. Conrad stated that within the last

month the facilities maintenance technician retire so moving forward there are changes to the job description to better fit the position. He stated that this job description has been edited to a part-time position and the pay rate has been adjusted. Mr. Conrad stated that this requires an amendment to the salary resolution, resolution 2024-09 is to amend the salary resolution with the job description and the pay rate. Mr. Overton stated that he appreciates the efforts to be cost conscious and following up to find the best fit for the need. Mr. Leach stated that moving positions from full-time to part-time saves money and if there is not a necessity to have them here 40 hours a week then it is wise to make the change. Mr. Brand clarified that the person would report to Mr. Conrad. Mr. Conrad stated that is correct that this employee would report to the District Administrator. Mr. Brand asked how many estimated part-time hours this employee would work a week. Mr. Conrad stated that they will have a regular schedule that may change seasonally and will be expected to respond in a reasonable time when there are minor emergencies. Mr. Brand entertained a motion to approve resolution 2024-09 as presented. Mr. Leach moved to approve. Mr. Overton provided second. Motion passed (5-0).

Additional Board Topics:

1. Mr. Overton stated that the Environmental Protection Agency requires that we separate out the sewer from the runoff from the roads. He stated for the public that this is an enormously expensive project. Mr. Overton stated that we are looking into taking out millions of dollars in bonds to finish this by 2031, the required time of completion. He stated that so often comes from Washington that you must do this, and we are not giving any funds to do this. Mr. Overton stated that for the public benefit to be aware that it is a massive project for a community our size. He stated that we are managing it the best we can, but bonds are being looked into.

2. Mr. Leach stated his appreciation to Jason Ingram of WPCF for getting all of his employees through the ten-hour OSHA training. He stated that Mr. Ingram facilitated getting the remaining employees at Engineering and a few from Public Works through the training as well. Mr. Leach stated that this is the start of a training program at MSD that Mr. Ingram is piloting. He stated that the Touch A Truck is a completely free event.

3. Mr. Brand congratulated Harvey Wright on his retirement. He stated that Harvey did a great job and was very responsive to questions.

Public Comments: None.

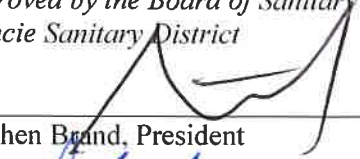
Adjourn: Mr. Brand stated our next regularly scheduled meeting will be held on Wednesday, July 10, 2024, at 11:30 a.m. in the City Hall Auditorium. Mr. Brand stated he would accept a motion to adjourn. Mr. Smith made a motion to adjourn the meeting for June 26, 2024. Mr. Leach seconded the motion. Motion passed (5-0).

The remainder of the page was intentionally left blank.

Respectfully Submitted,

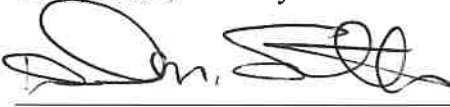

Maggie Bales, Executive Office Manager

*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*


Stephen Brand, President


Tim Overton, Secretary


Adam Leach, Vice President


David Smith, Board Member


Aaron Clark, Board Member