

Board Minutes for the Board of Sanitary Commissioners Meeting of July 24, 2024

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting.

Board members present; Stephen Brand, President; Adam Leach, Vice President; Tim Overton, Board Secretary; and David Smith, Board Member. Excused Absences: Aaron Clark, Board Member.

Department managers and staff present; Rick Conrad, District Administrator; Joe Rhett, Legal Counsel; Chuck Jones; BWQ Director; Jason Donati, Sanitation Superintendent; Thom Noble, Director of Engineering; John Anderson, District Engineer; Deana Cox, Financial Manager; Jason Ingram, WPCF Superintendent; Tim Stover, IT Administrator; Melanie Lanich, Insurance; and Maggie Bales, Executive Office Manager.

Public present: None.

Consideration of Minutes: Mr. Brand entertained a motion to approve the minutes as presented. Mr. Overton moved to approve the Board Meeting Minutes as submitted for the meeting of July 10, 2024. Mr. Leach seconded the motion. The motion was passed (4-0).

Consideration of Claims: Mr. Brand entertained a motion to consider the register of claims totaling \$1,397,232.07. Mr. Leach stated a claim to Bunn Inc. for the Storer Estates pay application number 15 in the amount of \$224,798.51. He stated Storer Estates is a subdivision with quite a bit of infrastructure installed and a large detention pond. Mr. Leach stated a claim to J.G. Case Construction for the Stormwater project at Aultshire where this should be the final pay application. He stated this includes retainage and is in the amount of \$294,481.00. Mr. Leach stated a claim on page ten for a Rotork pump in the amount \$123,690.00, this was previously approved, and the check was sent back. He stated this is just the reissue of the check. Mr. Smith stated a claim on page four to General Truck Sales for the repair of an oil leak and some other issues in the amount of \$18,692.32. Mr. Brand stated a claim on page five the eighth levee mow of the season in the amount of \$14,500.00. He stated a claim for the landscape clean up on Elsie from Virginia to Cowing Park in the amount of \$9,300.00. Mr. Brand stated a claim on page eight a claim for the issues on 350 North where the Delaware Regional Wastewater District meets Muncie Sanitary District infrastructure. He stated flow meters were installed, totaling \$14,028.50. He stated a claim on page nine for the credit card fees in the amount of \$12,505.38. Mr. Brand stated this has been reduced from before and will continue to decrease. He stated a claim on page thirteen for more totes for the Recycling program. Mr. Brand stated these are 96-gallon totes in the amount of \$88,308.08 and the eleven-gallon kitchen containers in the amount of \$10,690.00. Mr. Leach moved to approve the consideration of claims. Mr. Smith provided second. Motion passed (4-0).

District Administrator Update – None.

Department Head Update – None.

Old Business: None.

New Business:

1. Approval of Task Order Number Two with Greeley and Hansen. Mr. Conrad stated that Greeley and Hansen has submitted a request for approval of Task Order number two in the amount \$184,000.00 to complete the scheduled activities for the long-term control plan alternative analysis. He stated that this includes the developments of the alternatives working with the district and then coordinating a plan with Baker Tilly and the FCA. Mr. Conrad stated that there will be public participation coming later in the

year. He stated that the ultimate goal is to work with IDEM to negotiate and approve a new long-term control plan. Mr. Conrad stated that this plan is the unfunded federal mandate from EPA which requires the district to completely separate all combined sewer overflows by 2031. Mr. Leach stated that this is approval of a task order in which the maximum amount was already approved so this is still under our contracted amount already approved. He stated that this work is necessary for us to continue our conversation with IDEM and rate studies. Mr. Leach stated that it is rare for IDEM to complement the quality of engineering they receive and IDEM was happy with the services Greeley and Hansen was providing to the district and the communications with IDEM. Mr. Brand entertained a motion to approve the task order as presented. Mr. Leach moved to approve. Mr. Overton provided second. Motion passed (4-0).

2. Aluminum Sulfate Supplier Bid Opening. Mr. Ingram stated that the first bid is from USALCO in the amount \$130,567.36. He stated that the second bid from ChemTrade in the amount \$103,004.99. Mr. Brand stated that these are annual estimates. Mr. Ingram stated that is correct, the amounts could change based on how WPCF doses at the plant based on flow. Mr. Brand stated that there have been no issues with ChemTrade. Mr. Ingram stated that is correct. Mr. Brand stated that he would accept a motion to approve ChemTrade as our supplier for Aluminum Sulfate. Mr. Overton stated that they are estimating the same treatment to the same amount of water, meaning that this is an apples to apples estimate. Mr. Ingram stated that is correct. Mr. Brand moved to approve. Mr. Overton provided second. Motion passed (4-0).

Additional Board Topics:

1. Mr. Overton stated his compliments to Mr. Conrad who is juggling more things than he probably tells anyone. He stated that the public meetings are quick and to the point, but the pre-meetings are complicated talking about numerous projects as we look to complete the sewer separation mandate from the EPA. Mr. Overton stated that he appreciates the good work that he is doing. He stated that Mr. Conrad is simultaneously figuring out the future while managing his staff and trying to get department heads to do some cost cutting.

2. Mr. Leach complimented Melanie Lanich and Sherry Chalfant for keeping the health benefits on track and dealing with all of our workers' compensation and FMLA. He stated that Melanie has stepped up on that and works closely with legal. Mr. Leach stated that Melanie usually comes to you with problems, but helps you work through them and that is the best you could ask for. He stated that we appreciate what Melanie and Sherry do.

3. Mr. Smith gave recognition to Chuck Jones and the staff of BWQ for the seminar at Westside Park. He stated that they had about 31 kids there where they talked a lot about the river, fish and all different things that are in the White River and how we maintain it. Mr. Smith stated a very good job to Chuck and his staff.

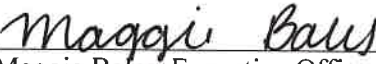
4. Mr. Brand stated that he and Mr. Conrad stated that they attended the entrance conference for the annual State Board of Accounts audit. He stated that the cost went up last year, and they did not anticipate any cost increases this year. Mr. Brand stated that they started last week and have to be done by September 1, 2024, but anticipate being done near the end of August. He stated that we will have our exit conference and the final report will come within 45 days of that. Mr. Brand stated that we had a meeting today with Baker Tilly for the consideration of bonding for the long-term control plan. He stated that there is still a lot to do. Mr. Brand stated that some of the previous work was not as effective as we thought and there is still other work to be done. He stated that we are working to try to find the right solution to meet the requirements of IDEM and still affordable to the public. Mr. Brand stated that the continuous improvement ideas are now summarized and tabulated. He stated that some things will be

implemented quickly like rate changes and service costs that we charge for certain work. Mr. Brand stated that these efforts are to ensure we are as effective and efficient as possible within the district. He stated that Mr. Overton will be absent the month of August to serve his duty to our country.

Public Comments: None.

Adjourn: Mr. Brand stated our next regularly scheduled meeting will be held on Wednesday, August 7, 2024, at 11:30 a.m. in the City Hall Auditorium. Mr. Brand stated he would accept a motion to adjourn. Mr. Leach made a motion to adjourn the meeting for July 24, 2024. Mr. Smith seconded the motion. Motion passed (4-0).


Respectfully Submitted,



Maggie Bales, Executive Office Manager

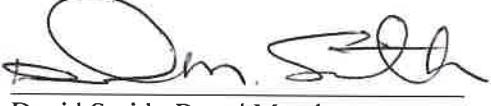
*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*


Stephen Brand, President


Adam Leach, Vice President


Aaron Clark, Board Member


Tim Overton, Secretary


David Smith, Board Member