

MUNCIE SANITARY DISTRICT
RESOLUTION NO. 2025-02

A RESOLUTION AMENDING AND FIXING THE SCHEDULE OF SEWER RATES AND
CHARGES TO BE COLLECTED BY THE MUNCIE SANITARY DISTRICT FROM THE
OWNERS OF PROPERTY SERVED BY THE SEWAGE WORKS OF THE DISTRICT

WHEREAS, the Board of Sanitary Commissioners (the "Board") has heretofore fixed and established sewer charges and surcharges to be collected by the Muncie Sanitary District (the "District") from the owners of property served by the District's sewage works; and

WHEREAS, the existing rates and surcharges were as set forth in the District's Confirmatory Resolution adopted on September 28, 1993, as amended by Resolution No. 17-98, adopted on December 1, 1998, as further amended by Resolution No. 09-00, adopted on June 13, 2000, as further amended by Resolution No. 2008-15, adopted on December 2, 2008, as further amended by Resolution No. 2012-03, adopted on March 6, 2012, as further amended by Resolution No. 2016-10, adopted on July 7, 2016, and as further amended by Resolution No. 2024-14, adopted on October 2, 2024; and

WHEREAS, the District has caused a financial study of District's sewage works to be made by its financial advisor, Baker Tilly Advisory Group, LP; and

WHEREAS, based upon the advice of the financial advisor, input from the District's customers, elected officials, and the public at-large, and following a public hearing held pursuant to Ind. Code § 36-9-25-11, at which all users of the sewage works and owners of property served or to be served by the works, including interested parties, had an opportunity to be heard concerning the proposed rates and charges, the Board hereby finds that it is necessary to amend the rates and charges of the sewage works to provide sufficient revenues to pay operation, maintenance, and administrative expenses, to pay the principal and interest on bonds as they become due and payable, and to provide money for the revolving fund authorized by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SANITARY COMMISSIONERS OF THE MUNCIE SANITARY DISTRICT THAT:

The resolution of the Board of District, fixing the schedule of rates and charges to be collected by the District, is hereby amended and confirmed and reads in its entirety as follows:

SECTION 1. DEFINITIONS.

Unless the context specifically indicates otherwise, the meaning of terms used herein shall be as follows:

- (a) "Base Charge" shall mean a fixed monthly charge billed to each user of the wastewater treatment works based upon the Classes of Users regardless, and prior to the calculation, of any actual usage.

- (b) "Billing Charge" shall mean that portion of the User Charge to recover the operation and maintenance costs for customer billing and collecting cost which is apportioned to the various Classes of Users on the basis of bills issued.
- (c) "Biochemical Oxygen Demand (BOD) and Suspended Solids (SS)" shall have the same meaning as defined in the Sewer Use Ordinance.
- (d) "Classes of Users" shall mean the division of wastewater treatment customers by waste characteristics and process or discharge similarities, each defined as follows:

Residential Class - shall be confined to those customers whose wastes originate from residential domestic activities and the strength of such wastes does not exceed normal strength limitation, as defined.

Nonprofit Class – shall be confined to those customers involved in social, charitable, or religious activities, other than educational, hospital, or other special purpose activities, whose wastes originate from sanitation activities, and the strength of such wastes does not exceed normal strength limitations, as defined. To qualify for the Nonprofit Class, a customer must be a *bona fide* religious organization or otherwise provide proof that it is exempt from taxation pursuant to §§ 501(c)(3) or 501(d) of the Internal Revenue Code and the customer's usage must be directly related to, or in furtherance of, such customer's social, charitable, or religious activities.

Commercial Class - shall be confined to those customers involved in a commercial enterprise or activity, a business, or a service whose wastes originate from sanitation activities, and the strength of such wastes does not exceed normal strength limitations, as defined.

Institutional Class - shall be confined to those customers involved in educational, hospital, or other special purpose activities whose wastes originate from sanitation activities, and the strength of such wastes does not exceed normal strength limitations, as defined.

Governmental Class - shall be confined to those customers involved in federal, state, or local government activities whose wastes originate from sanitation activities, and the strength of such wastes does not exceed normal strength limitations, as defined. Except that in the instance where such governmental unit is involved in providing services as a wastewater district, the District may enter into a separate user agreement with that governmental unit which agreement shall then establish the rates and charges that apply to that governmental unit without consideration to the rates and charges established herein.

Industrial Class - shall include all customers involved in manufacturing or processing activities and all other customers whose wastes originate from activities other than sanitation activities.

- (e) "Debt Service Charge" shall mean that portion of the rate charge to recover debt service costs which are apportioned to the various Classes of Users.
- (f) "Debt Service Costs" shall mean the annual principal and interest payments on all outstanding revenue bonds or other long-term capital debt.
- (g) "Depreciation of Real Property" shall mean a system of expense accounting which aims to distribute the original cost of real property over the useful life of the property.
- (h) "District" shall mean the Sanitary District of the City of Muncie, Indiana.
- (i) "Excessive Strength Surcharges" shall mean an additional charge which is billed to users for treating sewage wastes with an average strength in excess of normal strength sewage.
- (j) "Normal Strength Sewage" (for the purpose of determining industrial surcharges) shall mean wastewater or sewage having an average daily suspended solids concentration of not more than 250 mg/l and average daily BOD requirements of not more than 250 mg/l.
- (k) "NPDES (National Pollutant Discharge Elimination System) Permit" shall have the same meaning as defined in the Sewer Use Ordinance.
- (l) "Operation and Maintenance Costs" shall mean the expenditures for day-to-day costs (which includes wages, supplies, fuel, insurance, services, etc.) plus the costs of normal repairs, routine maintenance, and replacements of plant and equipment.
- (m) "Other Service Charges" shall mean, among others, tap charges, connection charges, area charges, debt service charges, and excessive strength surcharges.
- (n) "Replacement Costs" shall mean the expenditures for obtaining and installing equipment, accessories for appurtenances which are necessary during the service life of the treatment works to maintain the capacity and performance for which such works were designed and constructed.
- (o) "Sewage" shall mean the combination of the liquid and water carried wastes from residences, commercial buildings, industrial plants, and institutions, including polluted cooling water.
- (p) "Sewer Use Ordinance" shall mean separate and companion enactment hereto, which regulates the connection to and use of public and private sewers.
- (q) "Shall" is mandatory; "May" is permissive.
- (r) "Treatment, Sewer, and Water Quality Charge" shall mean that portion of the User Charge to recover operation and maintenance costs for treating influents received at the treatment plant and for sewer maintenance costs as a result of measured flow from all users of the sewage treatment works and allocated infiltration/inflow.

- (s) "Useful Life, or Service Life" shall mean a period of 15 years for equipment, 50 years for treatment plant structures, and 100 years for public sewers.
- (t) "User Charge" shall mean the total charge levied on users of the wastewater treatment works for the cost of operation and maintenance of such works, which shall be comprised of the aggregate total of the Base Charge, Billing Charge, Debt Service Charge, Excessive Strength Surcharges, Other Service Charges, and Treatment, Sewer, and Water Quality Charge, as well as any other late fees, fines, and penalties that may be assessed to a user as permitted by law.
- (u) "Volumetric Usage Charge" shall mean that portion of the User Charge intended to recover the costs of treating and disposing of Sewage by the District based on the volume of water used during a billing period by each user measured in cubic feet.

SECTION 2. CLASSES OF USERS; BASIS FOR CHARGES.

Every person whose premises are served by said sewage works shall be charged for the services provided. These charges are established for each Class of User in order that the sewage works shall recover, from each user and Class of User, revenue which is proportional to its use of the treatment works in terms of volume and load. User Charges are levied to defray the cost of operation and maintenance (including replacement) of the treatment works. User Charges shall be uniform in magnitude within each Class of User.

- (a) User Charges are subject to the rules and regulations adopted by the United States Environmental Protection Agency, published in the Federal Register August 21, 1978, and on February 11, 1974, subject to any and all amendments made thereto. Replacement Costs, which are recovered through the system of User Charges, shall be based upon the expected Service Life of the sewage works structures and equipment.
- (b) The various Classes of Users of the treatment works for the purpose of this Resolution shall be as defined herein.

SECTION 3. USER CHARGES.

Except as otherwise provided herein, a sewage User Charge is hereby levied against each improved lot, parcel of land, or premises connected to or served by the sewer system of the District or which may be connected with said sewer system, or which has such sewers available for connection, or which otherwise discharges sewage, industrial wastewater, or other liquids into the District's sewage system. Such User Charges shall be calculated and billed to the owner of record of the premises or facility on a monthly basis in an amount determinable as set forth below.

- (a) On all premises served by said sewage works, a Base Charge shall be assessed in such amounts as set forth below:

<u>CLASS OF USER</u>	<u>PHASE</u>			
	I	II	III	IV
Residential	\$12.75	\$14.92	\$16.41	\$18.05
Nonprofit	\$20.00	\$23.40	\$25.74	\$28.31
Commercial	\$61.25	\$71.66	\$78.83	\$86.71
Institutional	\$195.90	\$229.20	\$252.12	\$277.33
Governmental	\$3,502.45	\$4,097.87	\$4,507.66	\$4,958.43
Industrial	\$206.40	\$241.49	\$265.64	\$292.20

(b) A Volumetric Usage Charge based on the volume of water used during a billing period, billed to the nearest cubic foot, as set forth below:

<u>CLASS OF USER</u>	<u>PHASE</u>			
	I	II	III	IV
Residential*	\$7.04	\$8.24	\$9.06	\$9.97
Nonprofit*	\$10.00	\$11.70	\$12.87	\$14.16
Commercial*	\$7.11	\$8.32	\$9.15	\$10.07
Institutional*	\$7.75	\$8.44	\$9.28	\$10.21
Governmental*	\$7.08	\$8.28	\$9.11	\$10.02
Industrial*	\$8.10	\$9.48	\$10.43	\$11.47
Delaware County Regional Waste District	Set forth in DCRWD User Agreement			
Liberty Regional Waste District	Set forth in LRWD User Agreement			

* Rates shown are per 100 cubic feet.

(c) In order that the rates and charges may be justly and equitably adjusted to the service rendered to the Industrial Class of users, the District shall base its charges not only on the volume, but also on the strength and character of industrial sewage and wastes which it is required to treat and dispose of. The owner or other user shall furnish a central sampling point available to the District at all times.

Additional charges for treating industrial waste that is stronger-than-normal strength waste shall be made on the following basis:

<u>Type of Pollutant</u>	<u>Strength Threshold</u>	<u>Charge Per Pound</u>
BOD	>250 mg/l	\$0.660
SS	>250 mg/l	\$0.660

- (d) The flat rate for non-metered residential customers in whose residence is three or more people will be based on an equivalent of 2,000 cubic feet and shall be per quarter as listed below:

	<u>PHASE I</u>	<u>PHASE II</u>	<u>PHASE III</u>	<u>PHASE IV</u>
3 OR MORE PEOPLE	\$59.69	\$69.86	\$76.81	\$84.52

- (e) The flat rate for non-metered residential customers in whose residence is one and two people will be based on an equivalent of 1,200 cubic feet and shall be per quarter as listed below:

	<u>PHASE I</u>	<u>PHASE II</u>	<u>PHASE III</u>	<u>PHASE IV</u>
1 OR 2 PEOPLE	\$40.91	\$47.88	\$52.65	\$57.93

SECTION 4. DETERMINATION OF USAGE.

The quantity of water discharged into the sanitary sewerage system and obtained from sources other than the utility that serves the District shall be determined by the District in such manner as the District shall reasonably elect, and the sewage service shall be billed at the rates set forth herein. Further, as is hereinafter provided, the District may make proper allowances in determining the sewage bill for quantities of water shown on the records to be consumed, but which are also shown to the satisfaction of the District that such quantities do not enter the sanitary sewerage system.

- (a) In the event a lot, parcel of real estate or building discharging sanitary sewage, industrial wastes, water or other liquids into the District sanitary sewerage system, either directly or indirectly, is not a user of water supplied by the water utility serving the District and the water used thereon or therein is not measured by a water meter, or is measured by a water meter not acceptable to the District, then the amount of water used shall be otherwise measured or determined by the District. In order to ascertain the amount of water used, the owner or other interested party may, at his expense, install and maintain manholes, meters, weirs, volumetric measuring devices or any adequate and approved method of measurement acceptable to the District for determining of sewage discharge.
- (b) In the event a lot, parcel of real estate or building discharging sewage, industrial wastes, water or other liquids in the District's sanitary sewerage system, either directly or indirectly, is a user of water supplied by the water utility serving the

District and, in addition is a user of water from another source which is not measured by a water meter or is measured by a meter not acceptable to the District, then the amount of water used shall be otherwise measured or determined by the District. In order to ascertain the amount of water used, the owner or other interested party may, at his expense, install and maintain manholes, meters, weirs, volumetric measuring devices, or any adequate and approved method of measurement acceptable to the District for a determination of sewage discharge.

- (c) In the event two or more residential lots, parcels or real estate, or buildings discharging sanitary sewage, water or other liquids into the District's sanitary sewerage system, either directly or indirectly, are users of water and the quantity of water is measured by a single water meter, then in each such case, for billing purposes, the quantity of water used shall be averaged for each user, and the minimum charge and the sewage rates and charges shall apply to each of the number of residential lots, parcels or real estate or buildings served through the single water meter.
- (d) In the event two or more dwelling units such as mobile homes, apartments or housekeeping rooms discharging sanitary sewage, water or other liquids into the District's sanitary sewerage system, either directly or indirectly, are users of water and the quantity of water is measured by a single water meter, then, in such case, billing shall be for a single service in the manner set out elsewhere herein, except that the minimum bill shall not be less than the number of such dwelling units times the monthly minimum charge per month. In the case of mobile home courts, the number of dwelling units shall be computed and interpreted as the total number of mobile home spaces available for rent plus any other dwelling units served through the meter. A dwelling unit shall be interpreted as a room or rooms or any other space or spaces in which cooking facilities are provided.
- (e) In the event a lot, parcel of real estate or building discharges sanitary sewage, industrial waste, water or other liquids in the District's sanitary sewerage system, either directly or indirectly, and it can be shown to the satisfaction of the District that a portion of water as measured by the water meter or meters does not and cannot enter the sanitary sewerage system, then the owner or other interested party may, at his expense, install and maintain meters, weirs, volumetric measuring devices, or any adequate and approved method of measurement acceptable to the District for the determination of sewage discharge.

SECTION 5. BILLING AND PAYMENTS.

- (a) User Charges shall be prepared, billed, and collected by the District in the manner provided by law and resolution on either a monthly or quarterly basis.
- (b) The rates and charges may be billed to the tenant or tenants occupying the properties served, unless otherwise requested in writing by the owner, but such

billing shall in no way relieve the owner from liability in the event payment is not made as herein required. The owners of properties served, which are occupied by a tenant or tenants, shall have the right to examine the collection records of the District for the purpose of determining whether bills have been paid by such tenant or tenants, provided that such examination shall be made at the office at which said records are kept and during regular business hours.

SECTION 6. CONTINUOUS MONITORING OF RATES AND CHARGES.

- (a) Periodically, the District shall cause a study or analysis to be made for the purpose of reviewing and maintaining proportionate rates and charges for sewage services on a continuing basis. Such study or analysis shall include, but not be limited to, an assessment of the costs associated with the treatment of excessive strength effluents from industrial users, volume and delivery flow rate characteristics attributed to the various users or Classes of Users, the financial position of the sewage works and the adequacy of its revenue to provide reasonable funds for the operation and maintenance, replacements, debt service requirements and capital improvements to the waste treatment systems.
- (b) Said studies may be conducted by officers or employees of the District, by a firm of certified public accountants, a firm of consulting engineers having experience in such studies, or by such combination of officers, employees, certified public accountants, or engineers as the District shall determine to be best under the circumstances.

SECTION 7. ADDITIONAL RULES AND REGULATIONS.

The District may adopt and enforce such bylaws and regulations as may be deemed necessary for the safe, economical, and efficient management of the District's sewerage system, pumping stations, and sewage treatment works, for the construction and use of house sewers and connections to the sewerage system, and for the regulation, collection, rebating, and refunding of such rates and charges. The District is hereby authorized to prohibit dumping of wastes into the District's sewage system which, in its discretion, are deemed harmful to the operation of the sewage treatment works of said District, or to require methods affecting pretreatment of said wastes to comply with the pretreatment standards included in the National Pollution Discharge Elimination System (NPDES) Permit issued to the sewage works.

SECTION 8. REPEALER.

All resolutions or parts of resolutions in conflict herewith are hereby repealed. The invalidity or any section, clause, sentence, or provision of this resolution shall not affect the validity of any other part of this resolution.

SECTION 9. EFFECTIVE DATES.

The rates and charges as herein set forth shall become effective on the first full billing period occurring after the effective date of this Resolution and thereafter on the dates as set forth below:

	<u>PHASE I</u>	<u>PHASE II</u>	<u>PHASE III</u>	<u>PHASE IV</u>
Effective Date	March 1, 2025	January 1, 2026	January 1, 2027	January 1, 2028

The foregoing Resolution No. 2025-02, previously introduced on February 5, 2025, is hereby approved by the Board of Sanitary Commissioners of the Muncie Sanitary District on this, the 19th day of February 2025.

**MUNCIE SANITARY DISTRICT
BOARD OF SANITARY COMMISSIONERS**

Adam Leach, President

Tim Overton, Vice-President

David Smith, Secretary

Steve Selvey, Board Member

Aaron Clark, Board Member